

**Technology Planning Committee**  
**Summary of August 26, 2008 meeting**

In attendance: Daniel Bahner, Dr. T.L. Brink, Rosemarie Hansen-Barnes, Ginger Sutphin, Kristi Simonson, Moises Valencia, Robert Brown, Gino Barabani, Wayne Bogh, Anthony White, Richard Hogrefe, Laurens Thurman, Dr. Ted Phillips

Summer Projects

Smart rooms completed during the summer session

CL106, CL109, CL 110, CL111, BC105  
OE1-128 nearly complete  
Noted error on rooms in agenda

Annual Planning

Campus

The role of the committee in annual planning was described and discussed.

- The committee will receive technology requests from the Planning and Budget Committee in early December
- Those requests will be distributed to committee members using email
- Committee members will review the requests and be prepared to discuss and develop recommendations to the President and the Budget and Planning Committee at the January meeting
- The after review and approval by the committee, the chair will deliver the recommendations to the President and the Budget and Planning Committee.

District Planning

As a result of the review of District Computing Services by an independent evaluating team last year, a new District technology committee has been formed to begin implementation of the recommendations from that evaluation

Task Forces

Computer Classrooms

A discussion regarding a growing need to increase the number of computer classrooms on the campus occurred. Although the previous plan had a goal of creating three such rooms, only one (LR309) has been developed (the same goal appears in the current plan). With more instructors beginning to develop courses that need computers for students to use in class, and the increase in the number of students attending CHC in the past 18 months, the availability of these computer classrooms is becoming more of a problem for scheduling and instructional areas. The lack of availability is beginning impact areas with groups of computers...the library and Learning Center in particular.

Task Forces - General

A discussion involving working on the goals in the plan using the strategy of previous years - developing small task forces of those interested in the topic developing recommendations for the larger committee – was agreed to in principal.

A discussion of the entire plan, working through the goals and objectives one-by-one occurred with the chair and other members providing background and clarification.

It was agreed that the chairman would make a call to the committee members and the campus to find interested volunteers to create task forces on the plan goals.

The meeting was adjourned @ 3:15 pm

The next meeting is scheduled for November 25<sup>th</sup> @ 2:00 pm in the Crafton Center.

Technology Planning Committee  
August 26, 2008  
Agenda

Welcome Back

Summer projects

Smart Rooms

CL 106, 109, 110, 110, 110

OE1-214

BC-105

Future needs

Discussion of activities for the coming year

Task Forces

Plan Goals

Computer Classrooms

Annual Planning

District Technology Planning

Future Meetings for 2008-09

November 25 (Tues @2:00, Crafton Center)

January 20 (Tues @2:00, Crafton Center)

April 29 (Tues @2:00, Crafton Center)

Other Items?