

# Crafton Hills College

## SSEEMM Minutes

Date: 9/4/2014  
Time: 1:00pm – 3:00pm  
Location: LRC 110

### Members Attending:

Dean Papas, Ernesto Rivera, Kathy Wilson, Rejoice Chavira, Debbie Bogh, Luis Mondragon, Robert McAtee, Jonathan Townsend, Larry Aycock, Karen Peterson, June Yamamoto, Rebecca Warren-Marlatt, Keith Wurtz, Debbie Bogh, Liz Langenfeld, Ryan Bartlett, Mark Snowwhite

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Minutes from 4/23	Kirsten was on vacation for this meeting. She will be checking with Dean to see if he has minutes for this meeting	
SSSSP	Kirsten brought everyone up-to-date on where we are with implementation of the SSSP. She discussed what had been happening in providing students the core services of the program over the summer. She also talked about the SSSP Plan document and what the process had been to this point in preparing the document. Rebecca Warren-Marlatt provided a calendar for completion of the plan.	Kirsten will send a more complete draft of the document to everyone and asked that the committee read it and let her know if it is clear and understandable. Also the committee was asked to review the follow-up section and give suggestions as to how faculty and staff may be more involved in follow-up services.
Student Equity	Rebecca Warren-Marlatt and Keith Wurtz provided general information about the process and timeline for completing the Student Equity Plan. Keith explained that the Educational Master Plan provided a starting point for our equity plan. The committee will begin work on identifying equity gaps and defining the process for collecting input from the campus and working on the plan. The committee needs to be done with the plan by November so it can go to the Board.	Keith will send out a copy of the Ed Master Plan for committee members to read.
BSI	Mark Snowwhite provided information on the BSI plan. He needs to update the plan as the last one is from 2011-12. There was discussion about whether BSI should still remain with SSEEM or become its own committee. It was approved by consensus that we recommend to Crafton Council that in order for BSI to be more productive it be set up as a separate college committee.	Keith Wurtz will carry the recommendation to the Crafton Council.

SSEEM Charge and Goals and Objectives for 2014-15	Since the committee has recommended that BSI be spun off into its own committee the SSEEM charge will need to be revised. It was discussed that the committee will need to consider their goals and objectives for the year beyond the SSSP and Student Equity Plans.	Kirsten and Dean will revise the charge and bring it to the committee for review and approval at the 9/18 meeting.
Accreditation	Rebecca Warren-Marlatt invited committee members to become more familiar with the processes of planning and budget development at the college and district so that if they have an opportunity to speak to a member of the accrediting team in October they can respond.	
Work Group Reports	Debbie Bogh provided a summary of the activities and accomplishments of the WorkGroup on Educational Policy in the spring term.	Debbie will forward the summary of accomplishments and the list of other objectives identified by the workgroup to Kirsten to be distributed to the committee.
LFM 2 Update	No one who is participating in LFM 2 attended the meeting so there was no report.	
Announcements	Keith demonstrated the use of the BORG cubes on math and English thru-put and how to use the cubes	
Next Meeting: September 18, 2014 LRC 110		
<b>Mission Statement:</b> To advance the education and success of students in a quality learning environment.	<b>Vision Statement:</b> To be the premier community college for public safety and health services careers and transfer preparation.	<b>Values:</b> creativity, inclusiveness, excellence, and learning-centeredness.