Crafton Hills College PPR Minutes		Date: April 22, 2013	
Members **Jessica McCambly** **Rebeccah Warren-** **Margaret Yau** **Marlatt** Michael Strong **Gary Williams**	**Sherri Wilson** **Brad Franklin** **Keith Wurtz** **Annaly Medrano**		Denise Allen (ex officio) Cheryl Marshall (ex officio) **Lorena Guadiana (Guest)**

TOPIC	DISUCUSSION	FURTHER ACTION
Minutes, April 15, 2013	The minutes were approved as written.	
Review the addition of the Outcomes Reporting question to the PPRC Web Tool and provide suggestions The Faculty Chairs suggested adding a drop down menu to identify type of outcome: Course, SAO, Program, ILO, etc. (20 minutes)	To the use of results add a brief description of how dialogue occurred.	Change label to Use of Results to include some form of dialog. Add something like; if dialog occurred please remember to add it here. Add course or program level outcome to the course title. When outcomes are created is the most current at the top? (Check with Jason). Add drop down menu to align outcome with ILO. Move from question 9 to question 3. Add to document quality, but not to the rubrics.
Review the annual plan of the Technology Services program which was categorized as distressed in 2011-2012 to determine if the program needs to remain on distressed (20 minutes)	Discussed how to support distressed programs next year. PPRC felt did not address concerns from last year. Provide map for programs that helps distressed programs address PPRC concerns in annual.	The Technology Services program will remain on distressed.
Discuss the co-chairs drafting an email to the programs on Distressed (10 minutes)	Remind committee of your colleagues and we are here to help.	Rebeccah will send past email as a model.
Review the Instructional and Non-Instructional Rubrics (20 minutes)	Reviewed and made changes	Keith will make changes to the rubrics and bring back to the committee for a final look.
Review and discuss the PPRC program categories (20 minutes)	Suggestion that use the definitions of the categories rather than the labels. History of categories was that they helped to motivate programs to improve.	Keith will revise PPR Handbook and remove the labels and just keep the definitions. Future documents will reflect the definitions and not the labels. Programs will still be categorized within the definitions, just without the labels.
Letter to the President summarizing Program Health (10 minutes)	Letter was approved to send to the President without changes.	Keith and Jessica will send to the President
Review Future Agenda Items (5 minutes) • Process and Web Tool Improvements for next year (Need to complete survey first) • Will review results from survey on PPRC cycle on April 29 and discuss at PPRC • Development of calendar for next year (Need to decide on cycle first) • Review of results from PPRC Feedback Survey • Review and revise the PPR Handbook if needed (Need to complete all processes listed		

above first)		
Other Items		
Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.	**Vision Statement** The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.	**Institutional Values** Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.