



Budget and Planning Committee

3/30/2009

3:00 – 5:00

Members:

*Present

Charlie Ng (co-chair)*

Catherine Pace-Pequeño (co-chair)*

Cheryl Marshall*

Alex Contreras*

Kathy Crow*

Cidhinnia Torres Campos*

Ralph Rabago*

Gary Williams*

Gloria Harrison (ex-officio)*

Michelle Riggs*

Ted Phillips (ex-officio)

----- Minutes -----

Committee reviewed prioritization lists provided by Office of the President, Office of Instruction, Student Services, and Administrative Services to determine recommendations for Resource Allocation.

The Mission and Vision of Crafton Hills College were used as a basis for our recommendations.

Prioritized recommendations for one-time Safety Funds-

1. Ventilation in Art Lab
2. Dust Collection System PAC
3. Curtain for PAC –Fire Retardant
4. Elevator Emergency Lowering Devices (SSB Building only- the others will be covered with remodel plans, with Library elevators as the exception because they are not candidates for these modifications)
5. Lighting for Stairwells- Particularly LADM
6. ADA Compliant Access (A&R and Counseling Specifically - Building Audit?)

Prioritized recommendations for Bond Funds

1. Golf Course Re-install
 2. Teaching Pool
 3. LADM Remodel
- Math (New Modular) –Already Purchased
- Bio Lab (New Modular)- Already Purchased

PBC discussed the importance of developing an Instructional Equipment Committee which would develop a plan and process to track the inventory and maintenance of instructional equipment and supplies.

Re- Prioritized recommendations for ongoing funds – Supplies.

1. Tech Supplies – Software
2. Tech Equipment
3. Instructional Supplies
4. Instructional Equipment
5. Fire Alarm Monitoring
6. ORP Supplies
7. Postage
8. Field Trips

Re- Prioritized recommendations for ongoing funds - Personnel:

Faculty:

1. Aquatics Faculty
2. Transfer Center Coordinator
3. 1300 Funds
4. ASL Faculty
5. Fire Tech Faculty
6. 10% funding for Counselor

Prioritized Recommendations for One-Time Maintenance Funds:

1. Resurface Tennis Courts
2. Locked Cupboards in Child Development
3. Centralize Faculty Mailboxes
4. Convert PAC 304-2 to a booth- Theatre
5. Storage for Math
6. Glass Display Case- Child Development

Next Meetings:

- 4/6/2009- Review and Discuss PR Responses (4) and Develop Rubric for Annual Plans
- 4/13/2009 & 4/20/2009- Program Review for Instructional Units (7)
- 4/27/2009- Subcommittees to submit their Annual Plans for discussion
- 5/4/2009 & 5/11/2009- Make Revisions to Program Review Forms and Review Timeline for 09/10.

NEXT MEETING WILL IN LADM 216, 4/6/2009 FROM 3:30 – 5:00