



# Budget and Planning Committee

**3/16/2009**

**3:00 – 5:00**

**Members:**

\*Present

Charlie Ng (co-chair)\*

Catherine Pace-Pequeño (co-chair)\*

Cheryl Marshall\*

Alex Contreras

Kathy Crow\*

Cidhinnia Torres Campos\*

Ralph Rabago\*

Gary Williams\*

Gloria Harrison (ex-officio)\*

Michelle Riggs\*

Ted Phillips (ex-officio)

## ----- Minutes -----

Committee reviewed prioritization lists provided by Office of the President, Office of Instruction, Student Services, and Administrative services to determine recommendations for Resource Allocation.

The Mission and Vision of Crafton Hills College were used as a basis for our recommendations.

Prioritized recommendations for ongoing funds - Personnel:

Faculty:

1. Aquatics Faculty
2. Transfer Center Coordinator
3. ASL Faculty
4. Fire Tech Faculty
5. 10% funding for Counselor

Also recognized were possible transfers of faculty for CIS and English from Valley.

Support Staff:

1. Pool Maintenance
2. 1 Custodian
3. EMS Lab Tech (F/T)
4. Library Tech

Tabled until next week is the ranking of these additional requests: Science Lab Tech (Biology P/T), Professional Experts, Student Services Advisor, 1 Custodian, 2 Grounds. Will address/review Pool Manager Position in 09/10.

Management:

1. Grants Writer (Grants Officer)

Discussed Prioritizing recommendations for ongoing funds – Supplies. Will rank at 3/23 meeting.

Tech Supplies – Software

Tech Equipment

ORP Supplies

Recognition Wall

1300 Funds

Equipment (Instructional)

Supplies (Instructional)

Tech- Software – Hardware

Fire Alarm Monitoring

Main. Connection

Due to the critical nature of the following requests, it is the consensus of this committee to prioritize separately:

Increase Custodial Supplies

Increase Postage

Increase Water

Increase Electricity

Increase Gas

Increase Waste

Increase Other Fees

Next Meetings:

March 23<sup>rd</sup>- Finalize list of priorities

March 30<sup>th</sup>- Develop Rubric for Annual Plans and start Program Reviews

April 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, & May 4<sup>th</sup>, 11<sup>th</sup>- Finish Instructional Program Reviews, Make revisions to Program Review Document to encourage more reflection and discuss how to handle data, Revisit timeline schedule for 09/10.

**NEXT MEETING WILL IN LADM 216, 3/23/2009 FROM 3:00 – 5:00**