

# Crafton Hills College

## Outcomes Committee

### Minutes

Date October 28, 2010

**Members:**

<b>Robert O'Toole</b>	Richard Hughes
<b>Rebecca Warren-Marlatt</b>	Snezana Petrovic
Cheryl Marshall	Lisa Shimeld
Catherine Hendrickson	<b>Jonathan Townsend</b>
Meridyth McLaren	Daniel Sullivan
Robert Brown	<b>Gary Williams</b>
	<b>Keith Wurtz</b>

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes, October 14, 2010		Approved as written
Membership update (Rebecca) (1)	Several members have not attended. Bob will meet with absent members to determine status.	<p>Rebecca has emailed Colleen Gamba regarding a CSEA representative; no response as of yet.</p> <p>The committee still lacks a student rep.</p>
Update, meeting start and end times; frequency (Rebecca) (1)		Committee to meet twice per month for 1 hour on the 2 <sup>nd</sup> and 4 <sup>th</sup> Thursday each month. Task forces will undertake some of the work at the committee's discretion.
Reporting and Accountability: <ul style="list-style-type: none"> <li>• Fall Task from EMP (handout)</li> <li>• Reporting, Crafton Council (RWM)</li> </ul> (3)	<p>Rebecca shared with the committee the list of committee tasks Matthew Lee developed before he left the district as Accreditation Consultant. The Outcomes Committee must: (Objective 3.1.5) Establish and assess institutional learning outcomes, and Document progress on the SLO/SAO Rubric.</p> <p>In addition, Committees have been asked to file a brief report to Crafton Council in December on their progress toward EMP goals. This process will occur in the spring on a cyclical basis in the future, but the report this semester will help Gloria and Cheryl to prepare for the January meeting with the Accrediting Commission.</p>	Ongoing discussion item.
Discussion and brainstorm, strategies for cultural change (Bob, facilitator) (20)	<p>Two main issues were discussed: 1) CTA has concerns about workload imposed by assessment. 2) ILO's need further explanation. It was pointed out that CHC's dialogue mirrors that on the statewide level. The committee had a lengthy discussion about how to advance the development, measurement of SLO's and SAO's and how to support a culture of assessment.</p> <p>Ideas for cultural change included:</p> <ul style="list-style-type: none"> <li>• Identify excellent practices</li> <li>• Newsletter on Learning outcomes</li> <li>• Administrative Support for SLO's</li> <li>• Course outcomes posted on web and in syllabus</li> <li>• Program Review</li> <li>• Encourage and recognize good work</li> <li>• Multiple advocates at every level</li> <li>• Streamline assessments</li> <li>• Message about outcomes clear...elevator speech</li> <li>• How to support: Outcomes Day?</li> </ul>	This item must stay on the committee agenda.

Discussion and response, Senate Feedback and Input, ILO Assessment Plan (Bob, facilitator) (20)	Senate expressed concerns about the use of CSSEE to assess ILO's. The chief concern was that affective measures were used to gauge ILO's that were more cognitive in nature.	Add as discussion item to next agenda. Committee must decide how to address concerns.
ELumen, Closing the loop (Gary) (5)	Brief report on ELumen	
Task Group Volunteers <ul style="list-style-type: none"> <li>Professional Development planning</li> <li>Assessment Website and Blackboard site: ideas, point person, content, links (2)</li> </ul>	<b>Tabled</b>	
News from the League, Vision 2020, the California Graduation Initiative (handout) (1)	<b>Tabled</b>	
Announcements: Upcoming Conferences (handout) (1)	<b>Tabled</b>	
Other Business	<b>None</b>	
Adjournment	<b>3:00 p.m.</b>	
<b>Mission Statement</b> The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.	<b>Vision Statement</b> The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.	<b>Institutional Values</b> Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.