

Crafton Hills College Institutional Effectiveness, Accreditation and Outcomes Committee  <b>MINUTES</b>		Date: December 3, 2013 Time: 3:30pm Location: LRC-226
Members and Guests (in attendance)		
Larry Aycock *Tina Gimple *Ruth Greyraven *Raju Hegde *JoAnn Jones	*Kim McCormick *Ralph Rabago *Bryan Reece Kristi Simonson Samia Smith	Jonathan Townsend *Rebecca Warren-Marlatt *Gary Williams Kathryn Wilson *Daniel Word *Keith Wurtz
TOPIC	DISCUSSION	FURTHER ACTION
Approval of IEAOC Minutes, November 19, 2013	Approved as written	
Work Group Update	<p>We need to reach out to the Chairs and give support; Rebecca &amp; Bran suggest getting 2 or 3 people to help from HR to assist Ruth with this Standard.</p> <p>Gary would like to see what others are submitting on the templates.</p>	Rebecca will be sending out an email asking for volunteers to help Ruth with Standard III.
Process, Handling Feedback	<p>Rebecca is keeping track of what is being submitted, she want the feedback sent to her.</p> <p>Ruth asked if it is possible to have the materials that are sent out to be placed in a file so that one could go back and revisit the materials.</p>	Rebecca will send the feedback to the writer and a copy will be sent to the Chairs.
Self-Evaluation Writing and	Jimmy Urbanovich (Editor)	Bryan is trying to contact a faculty

Editing, update	<p>feels like 80 percent release time is more reasonable; the committee members want to be fair when offering release time.</p> <p>Ruth suggested and committee agreed to opening up the opportunity for the editor position to all faculty members.</p>	<p>member who worked as an editor to discuss appropriate release time.</p> <p>Rebecca will send out an email asking for a editor, the email will include the information that a few individuals have already been contacted for this position. Rebecca will speak to Jimmy Urbanovich regarding the email going out.</p>
Substantive Change Fire Academy, Rough Draft	<p>Rebecca will have a copy of the rough draft to the committee on Thursday. A copy will also go to June and Dan Sullivan to review.</p> <p>The final copy will be submitted ACCJC in January 2014.</p>	
Other Business	<p>Bryan passed out a form for the committee to review and vote on an “Engage –Learn - Achieve” logo.</p> <p>Rebecca handed out the handout “Feds fault college-accrediting panel, advise giving it time to improve”, for the committee members to read.</p>	
Adjournment	4:15p.m.	

**Mission Statement:** To advance the education and success of students in a quality learning environment.

**Vision Statement:** To be the premier community college for public safety and health services careers and trans preparation.

**Values:** creativity, inclusiveness, excellence, and learning-centeredness