

Crafton Hills College Minutes, Institutional Effectiveness, Accreditation, and Outcomes Committee

Date: August 28
Time: 3:30 p.m.
Location: LRC 226

Members and Guests

Aycock, Larry
Bryson, Ken
Cabralles, Joe
Gimple, Tina
Greyraven, Ruth
Hegde, Raju

Jones, Joanne
Mansourian, Farhad
McKee, Julie
O'Toole, Robert
Rabago, Ralph
Simonson, Kristi

Warren-Marlatt, Rebecca
Williams, Gary
Wilson, Kathryn
Word, Daniel
Wurtz, Keith

TOPIC	DISCUSSION	FURTHER ACTION
<p>Call Meeting To Order: (RWM) Introductions</p>	<p>Rebecca welcomed newcomers and former members of the Accreditation and Outcomes committees. Members introduced themselves.</p>	
<p>Operations:</p> <ul style="list-style-type: none"> • Committee Charge (Ralph) • Ground rules (Rebecca) • Student Mentor (Rebecca) 	<p>Ralph reviewed the revised committee charge. The IEAOC charge incorporates the charges and memberships of the former Outcomes and Accreditation Committees.</p> <p>A brief discussion regarding committee ground rules resulted in the following:</p> <ul style="list-style-type: none"> • Minutes, agendas, and materials will be emailed and placed on One Note • The meetings will begin at 3:30 sharp <p>Tina Gimple volunteered to be the Student Mentor.</p> <p>Gary, Julie, JoAnn, Rebecca, and Keith volunteered to mentor new members</p>	

<p>Approval of Minutes, Outcomes Committee 4/26/12</p>	<p>Approved with corrections</p>	<p>April 12 minutes to be approved at next meeting</p>
<p>Approval of Minutes, Accreditation Committee</p>		<p>tabled</p>
<p>Tasks Carried Over from Outcomes and Accreditation Committees</p> <ul style="list-style-type: none"> • Accreditation Sub-Committee Chairs • One Note, Full Implementation • IAP and Documentation of Cycle Completion • Workshops and Forums • Other 	<p>Rebecca listed and described tasks that remain to be accomplished from last year's agenda. All of them are echoed in the Draft Accreditation Self-Study Timeline. The group agreed that One Note training should be broadly available, that communication regarding the IAP needs to be focused on constituency groups as well as the campus at large, and that a planning agenda for workshops and forums should be established. These items will form the future agendas of the committee.</p>	<p>Place items on subsequent IEOA agendas</p>
<p>Brief Reports:</p> <ul style="list-style-type: none"> • Self-Study Timeline and Next Tasks (Rebecca) • SLO Report, Draft and Input (Rebecca) • Course-Level Outcomes, Collection of Five-Step Process (Rebecca) 	<p>Rebecca shared the timeline developed last year by the Accreditation Committee. Existing evidence should be transferred to One Note to align with the timeline. The issue of clerical support was brought up; some faculty feel the clerical work involved in tracking SLOs is high. RWM pointed out the new five-step portal requires only brief explanations and can be completed in a page. She indicated she will post items to One Note if they are sent to her.</p> <p>Rebecca also discussed the SLO report, due to the commission in October. The report is intended to demonstrate that the college has reached proficiency. Keith and Gary are working on the SLO website. Rebecca reported that she asked faculty to forward their course-level SLOs to Gary and Keith via either ELumen or the Campus portal.</p>	<p>A draft of the SLO report will be emailed to the committee before the next meeting for review</p>

<p>ILO #1: Critical Thinking: Latest Results (Keith Wurtz)</p>	<p>Keith discussed the latest results of the assessment of ILO#1—Critical Thinking using the course-to-ILO mapping process. The results revealed 84% of the 992 students assessed scored a 2 or 3 on the rubrics assessing critical thinking in Both English and Math. Additional ideas for assessing and improving critical thinking were discussed and listed. The report is available on the ORP website.</p> <p>Keith suggested that the committee facilitate an ILO assessment each year.</p> <p>There was also a suggestion to make the SLO report into a PowerPoint presentation to be shared with the campus, and posted on the website as additional evidence.</p>	
<p>Other Business</p>	<p>Gary suggested that future workshops might focus on best practices and innovations that have arisen as a result of assessment.</p>	
<p>Adjournment</p>	<p>5:00 p.m.</p>	
<p>Mission Statement: To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement: To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Values: creativity, inclusiveness, excellence, and learning-centeredness.</p>