

Crafton Hills College

Date February 3, 2011

Enrollment Management Committee

Minutes

Members

Bahner, Daniel
 Bridge, Kaitlin
Colvey, Kirsten
Contreras, Amber
Harrison, Gloria (eo)
Hegde, Raju
Hogrefe, Richard
 Marshall, Cheryl
 Moore, Alisa
Paddock, Ericka
Rippy, Scott (eo)
Warren-Marlatt, Rebecca
Wurtz, Keith
 Yamamoto, June

Mission Statement: *The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.*

Vision Statement: *The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.*

Institutional Values: *Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness*

TOPIC	DISCUSSION	FURTHER ACTION
Approval of January 20, 2011 minutes.	Approved as written	
Discussion, Draft Enrollment Management Plan with revisions	Changes were made to reflect the committee's direction to eliminate goal 6, which centered on equity planning, and to include equity planning within the existing goals, objectives, and actions.	Rebecca to make changes and send to committee for a final reading at the next meeting.
Crafton Council Discussion and Recommendation, Equity Planning. Review of Committee Proposal	Crafton Council opted to charge the VPSS with the Equity Plan. Director of Research and Planning checked with a colleague at the state Chancellor's Office and found they are not asking for Equity plans any longer. The committee agreed to make changes to the Enrollment Management Plan to ensure equity is addressed, and to work with other shared governance committees to ensure alignment.	
Next Steps	It was agreed that all senates—Academic, Classified, and Student, would be asked to review and provide feedback on the plan, after which it would be forwarded to Crafton Council for final approval.	Rebecca to request time on the agendas of each of the senates to review, elicit input and feedback.

Other Business	<p>The committee discussed Academic Senate and Open Forum discussions about what populations the college should serve given the budget shortfall. Ideas for the committee included:</p> <ul style="list-style-type: none"> • Students who take basic skills class should be limited in the number of units they take • Allow only a certain number of units in priority registration • Give lowest priority to class repetitions • Have all students take a limited number of units • Determine whether late enrollees perform more poorly relative to their early-bird peers • Change the add/drop period from two weeks to one • Priority registration should reflect the college mission and goals 	
Adjournment	The meeting adjourned at 2:30.	