

Crafton Hills College

ETC Meeting Minutes

Date: November 4, 2015

Next Regular Meeting: Nov 18th, 2015

Time: 1:00pm – 2:30pm

Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members (present in bold):

Allen-Hoyt, Denise; Boebinger, Kelly; Brink, T. L.; Cervantez, Jeff; Hanley, J, Hendrickson, Catherine; Petrovic, Snezana; Quach, Patricia, Word, Daniel; Yau, Margaret;

Non Voting Members: Reece, Bryan; Lares, Rhiannon, Elisya Incidis

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	1:15 pm	

Agenda Items

Approval of Minutes	10-28-15	Kelly moved to approve. Seconded by Snezana. Approved by consensus.
Courses needing Approval (Nov 18 agenda)	BUSAD 103 (new DE addendum – on hold) <ul style="list-style-type: none"> Denise will work with Rebecca on an update report to ACCJC. PHIL 103 (course update) ENGL 101 (course update)	
Instructors Needing Approval	Consideration of Step 1 DE certification for CHC Faculty Step 1: Suzanne Pantoja – BUS (consider for step 1 approval) Step 2: Alta Vasquez – CIS (consider for step 2 approval) Step 3: Christie Firtha – Eng (approved step 2) (Eng 101 section 75) Step 3: Todd Menzing – Soc (approved step 2) (Hist 101 section 71) Step 3 : Ralph Rabago – Kin (approved step 2) (Kin 200 Section 70)	Denise will meet with Suzanne Pantoja next week. TL and Catherine will contact Alta Vasquez regarding step 2 approval. Approved Christie Firtha to teach online. Email notification on the approval was sent to Christie. Approved Ralph Rabago to teach online. Suggestions from members are sent to Ralph through email. Changes required are emailed to Todd Menzing.

Review of OEI	Should we participate – what is our recommendation to the Academic Senate?	Jeff is charged in drafting a recommendation to the Academic Senate. He will have a draft by the next meeting
DE Workshops (Nov 18 agenda)	Recommendations for 2015-2016 DE workshops	
Statements from the public	None	
Announcements	None	
Future Agenda items	Portal Support (counseling, financial aide, etc).	
Adjourn	2:32 pm	