

Crafton Hills College

ETC Special Meeting Minutes

Date: May 20th, 2015
Next Regular Meeting: Aug. 26th, 2015
Time: 1:00pm – 2:30pm
Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members (present in bold):

Allen-Hoyt, Denise; **Boebinger, Kelly**; **Brink, T. L.**; Hendrickson, Catherine; **Petrovic, Snezana**; Spencer, Emily, Urbanovich, James*; Word, Daniel; **Yau, Margaret**; **Cervantez, Jeff**; McLaren, Meridyth

Non Voting Members: Hogrefe, Rick; Reece, Bryan; Lares, Rhiannon

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	T.L. called the meeting to order at 1:10 pm.	
Agenda Items		
Approval of Minutes		
DE Coordinator	Members interviewed two candidates using a list of questions previously devised and approved by the ETC committee members. After interviewing the candidates, members deliberated and discussed for about an hour. Each member voted for a candidate, the candidate who received the majority vote was selected as the recommended candidate to fill the position.	T.L. will email VPI Bryan Reece about the results of the interviews and selection process.
Statements from the public		
Announcements		
Future Agenda items	Review of Canvas CMS DE Plan Portal Support (counseling, financial aide, etc).	
Adjourn	The meeting adjourned at 3:00 pm.	