

Crafton Hills College

ETC Minutes

Date: April 15th, 2015
 Next Meeting: May 6th, 2015
 Time: 1:00 – 2:30 p.m.
 Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members:

Allen-Hoyt, Denise; Boebinger, Kelly; Brink, T. L.; Hendrickson, Catherine; Petrovic, Snezana; **Spencer, Emily,** Urbanovich, James*; Word, Daniel; **Yau, Margaret; Cervantez, Jeff;** McLaren, Meridyth

Non Voting Members: Hogrefe, Rick; Reece, Bryan; Lares, Rhiannon

Items	Recommendation/Discussion/Future Business	Action
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Call Meeting To Order		
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Agenda Items

Approval of Minutes	March 4 th meeting minutes	Kelly Boebinger moved to approve the minutes. Catherine Hendrickson seconded. All in attendance voted in favor.
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Courses Needing Approval <i>(CurricuNet Step)</i>	No Courses currently in the process GoogleDocLink:	Kinesiology 200 course is in the queue. Members are asked to review the course.
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Instructors Needing Approval	<p>(Note: you may need to press control and then click to active the links to to google docs pasted below)</p> <p>https://docs.google.com/spreadsheets/d/1ypHaHr3V8w73Jr6xYMhkTZbwT-0JMFCM0BqllrK2F0A/edit?usp=sharing</p> <p>Piluso, Robert (Eng) (Step 3) Menchaca, Patricia Vasquez, Alta (CIS) (Step 2)</p>	<p>Robert Piluso has agreed to do the Blackboard training on Lynda.com and update his Blackboard course accordingly.</p> <p>Patricia Menchaca submitted an application for online teaching. Denise will follow up with Patricia about her application.</p> <p>T.L. will contact Alta Vasquez about step 2.</p>
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DE Coordinator	Update on where we are in the process	The DE Coordinator position is under development. The union will review to determine appropriate release time. The selection process will include: - ETC will be responsible for reviewing applications and interviewing. - Finalists will be forwarded to the President, VP, AS President and AS past President.
Distributed Ed Plan		If no coordinator will be in place before the Fall semester, a stipend may be made available for the person who develops the DE plan before the Fall semester.
2015-2016	<ul style="list-style-type: none"> • Recommendations for Professional Development • Online course evaluation process • Elearning portal • Growth of the CHC eLearning program eLearning instructional support services and student services	Members are to review the Canvas LMS, look at resources for Canvas on Lynda.com, review Kinesiology 200 on CurricuNet, and brainstorm Professional Development recommendations at next meeting.
CHC 062		Rick emailed faculty members about interest in teaching CHC 062.
Statements from the public		
Announcements		
Adjourn	Meeting adjourned 1:35pm.	