

# Crafton Hills College

## ETC Meeting Agenda

**Date: October 28, 2015**  
**Next Regular Meeting: Nov 11<sup>th</sup>, 2015**  
**Time: 1:00pm – 2:30pm**  
**Location: LADM 220**

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

### Members:

Allen-Hoyt, Denise; Boebinger, Kelly; Brink, T. L.; Cervantez, Jeff; Hanley, J, Hendrickson, Catherine; Petrovic, Snezana; Word, Daniel; Yau, Margaret;

Non Voting Members: Reece, Bryan; Lares, Rhiannon, Elisya Incidis

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
<b>Agenda Items</b>		
Approval of Minutes	10-14-15	
Distance Education Plan	Continued Review and recommendations	
Courses needing Approval	BUSAD 103 (new DE addendum – on hold) PHIL 103 (course update) ENGL 101 (course update)	
Instructors Needing Approval	Consideration of Step 1 DE certification for CHC Faculty Step 1: Suzanne Pantoja – BUS (consider for step 1 approval) Step 3: Christie Firtha – Eng (approved step 2) (Eng 101 section 75) Step 3: Todd Menzing – Soc (approved step 2) (Hist 101 section 71) Step 3 : Ralph Rabago – Kin (approved step 2) (Kin 200 Section 70)	
Intro to Online Learning Course	Update	
DE Workshops	Recommendations for 2015-2016 DE workshops	
<b>Statements from the public</b>		
<b>Announcements</b>		
<b>Future Agenda items</b>	Review of Canvas LMS (Nov 11 <sup>th</sup> meeting) Portal Support (counseling, financial aide, etc).	
<b>Adjourn</b>		