

Crafton Hills College

ETC Minutes

Date: November 5th, 2014
 Next Meeting: November 19th, 2014
 Time: 1:00 – 2:00 p.m.
 Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members:

Boebinger, Kelly; Brink, T. L.; Hendrickson, Catherine; Petrovic, Snezana; Spencer, Emily, Urbanovich, James*; Word, Daniel; Yau, Margaret;

Non Voting Members: Hogrefe, Rick; Reece, Bryan

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		

Agenda Items

Course Approval Process	Review doc outlining steps and process	
Instructor Approval Process		
Courses Needing Approval	Ruiz, Sandra	
Instructors Needing Approval	Hawkins, DJ (step 1) Burke, Jeff (step 1) Leon, Juan (step 1) Piluso (step 2 & 3) Ruiz (step 2 & 3)	
Distributed Ed Plan	Form a task force to review/revise plan – move to next agenda	

Planning for 2014-2015

- CHC 062
- Recommendations for Professional Development
- Online course evaluation process
- Elearning portal
- Growth of the CHC eLearning program
- eLearning instructional support services and student services

Statements from the public	
Announcements	
Adjourn	
Future Business	

- **Re cert – or recurrency issue**