

Crafton Hills College

ETC Agenda

Date: February 4th, 2015

Next Meeting: February 18th, 2015

Time: 1:00 – 2:30 p.m.

Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members:

Boebinger, Kelly; Brink, T. L.; Hendrickson, Catherine; Petrovic, Snezana; Spencer, Emily, Urbanovich, James*; Word, Daniel; Yau, Margaret; Cervantes, Jeff; McLaren, Meridyth

Non Voting Members: Hogrefe, Rick; Reece, Bryan; Lares, Rhiannon

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Agenda Items		
Approval of Minutes	December 17 th meeting minutes	
Courses Needing Approval <i>(CurricuNet Step)</i>	No Courses currently in the process GoogleDocLink:	

<p>Instructors Needing Approval</p>	<p>(Note: you may need to press control and then click to active the links to to google docs pasted below)</p> <ul style="list-style-type: none"> • Burke, Jeff (step 1 - needs to complete Bb training or @One online teaching cert). <p>A developmental shell has NOT been created.</p> <ul style="list-style-type: none"> • Leon, Juan (step 2) <p>A developmental shell was created.</p> <p>As of Jan 23, no content has been added to Bb shell by instructor. TL or Catherine should follow-up on this with instructor. (Is instructor still interested in teaching online?)</p> <ul style="list-style-type: none"> • Piluso, Robert (Step 3) – blackboard shell needs to be approved by ETC. <p>https://docs.google.com/spreadsheets/d/1ypHaHr3V8w73Jr6xYMhkTZbwT-0JMFCM0BqllrK2F0A/edit?usp=sharing</p> <p>He needs to continue work on this shell.</p> <p>As of Jan 23, no changes have been made to shell. TL or Catherine should follow-up on this with instructor.</p> <ul style="list-style-type: none"> • Menchaca, Patricia – <p>No new info on P. Menchaca. A developmental shell has NOT been created. TL or Catherine should follow-up on this with instructor. (Is instructor still interested in teaching online?)</p> <ul style="list-style-type: none"> • Winokur, Robert (Step 2) <p>A developmental shell was created.</p> <p>As of Jan 23, Instructor did have the course shell populated in Bb. Need to have the Course Readiness Check list completed by instructor, then distributed to ETC members by TL or Catherine via email. Link for ETC to make comments on Bb shell is listed:</p> <p>https://docs.google.com/spreadsheets/d/1-iEz_hD2tBhpywtEjfhmlbbKOukTUCB_QNDWjb3pkCl/edit?usp=sharing</p>	
<p>Distributed Ed Plan</p>	<p>Review and update plan</p>	
<p>Planning for 2014-2015</p>		
<ul style="list-style-type: none"> • CHC 062 • Recommendations for Professional Development • Online course evaluation process • Elearning portal • Growth of the CHC eLearning program • eLearning instructional support services and student services 		
<p>Statements from the public</p>		
<p>Announcements</p>		
<p>Adjourn</p>		
<p>Future Business</p> <ul style="list-style-type: none"> • Re cert – or recurrency issue 		