

# Crafton Hills College

## ED Policy

### Minutes

Date: 04/09/2014

Time: 330 PM

Location: LADM 106

**Members Present (Bold)**

**TL Brink**  
**Troy Dial**  
**Steve Hellerman**  
**Catherine Hendrickson**  
**Richard Hughes III, CC**  
**Marina Kozanova**

*Members Absent (Italics)*

*Tom Bryant*  
*Kim McCormick*

**Guests:**

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order	345 PM	
Approval of Minutes for last meeting	Minutes for 3/12/2014 were approved by the committee.	
Administrative Report	A procedure for the review of the Board Policies and Administrative Policies was discussed.	
Old Business		
New Business	<p>Review of Administrative Procedures and Board Documents                      The committee reviewed as many of the BP and APs as possible in the time allotted. Below is a summary of what was discovered with each policy:</p> <p>AP 3050: Line 102: With care and honesty should be replaced by words like precision and completion...</p> <p>Line 114: Change wording...“those that have legitimate business have a legal right to know”.</p> <p>AP 3200: Agree with Jim Holbrook’s comment: the terminology used by ACCJC and WASC should be what we use.</p> <p>AP 3250: No suggestions were made.</p> <p>AP 3410: No suggestions were made.</p> <p>AP 4020: Agree with comments made by Jim and Denise, this AP needs to be directly addressed by the Curriculum Committee.</p> <p>AP 4050: The terms “sufficient time” in line 41 should be expanded upon...Who establishes the sufficient time-line?</p> <p>BP 2745: Is the “retreat” term necessary in line 32? By including that in the AP, that establishes the methodology used. Also, who picks up the cost of the retreat? Perhaps something more general should be said, such as “it is the responsibility of the board to discuss and summarize the evaluations.”</p> <p>BP 3050: Add to the forwarded for approval language suggested by Denise the language: forwarded for approval by the District Board? And/or campus Academic Senates?).</p> <p>BP 3200: See AP 3200 comments.</p> <p>BP 3250: Committee agreed with Denise’s comments.</p> <p>BP 3410: Committee agreed with Denise’s comments.</p> <p>BP 4020: Committee agreed with Denise’s comments, but keeping in mind the comments for AP 4020.</p> <p>BP 4050: No suggestions.</p>	
Announcements and Statements	None	

Adjourn	540 PM	
<p><b>Mission Statement</b></p> <p>To advance the education and success of students in a quality learning environment.</p>	<p><b>Vision Statement</b></p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p><b>Institutional Values</b></p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>