

Crafton Hills College

ED Policy

Minutes

Date: 9/11/13
 Time: 330 PM
 Location: LADM 106

Members Present (Bold) *Members Absent (Italics)*
 TL Brink
 Tom Bryant
 Troy Dial
 Steve Hellerman
 Catherine Hendrickson
 Richard Hughes III, CC
 Marina Kozanova
 Kim McCormick

Guests:

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order	348 PM	
Approval of Minutes for last meeting	Minutes for 8/28/13 were approved by the committee.	
Administrative Report	We will concentrate on the new business items of the committee charges and Grant Submission Policy since there are deadlines coming up for both docs.	
Old Business A. Academic Integrity 1. Student Rights 2. Standards of Student Conduct 3. Student Integrity Policy	<p>Review of the grant approval process</p> <p>The grant doc was reviewed by the committee one final time. Tom suggested a couple of additional changes that are included in the document. Our suggested revisions will be forwarded to the Academic Senate Executive Committee.</p> <p>Review Faculty Handbook Board Policy 6090 and its significance This was tabled for now.</p> <p>Should we create a mission statement or abstract identifying the basics of academic integrity that could be included on syllabi that is similar to the online statement? This was tabled for now.</p>	

New Business	<p>New Program Proposal Process and Guide Review of Program Deletion Process</p> <p>The draft document was distributed to the committee members. The committee reviewed the first page of the document and made suggestions. The summary of those suggestions will be distributed before the next meeting. The committee did not complete the review process.</p> <p>Review of the policy on who is eligible to participate in the graduation ceremony (ies) – contact people: Ericka Paddock and Ben Mudgett</p> <p>An email was sent to Ericka and Ben about the policy.</p> <p>Investigate the issues with caps on class size:</p> <ol style="list-style-type: none"> 1) Research related: smaller classes have higher success rates 2) What are the “real caps” at Valley College 3) What are examples of other caps (ie Mt. Sac, etc) 4) How are our present caps defined? Some are defined by state laws, others by classroom size, etc. <p>Several members of the committee reported what they have heard concerning caps. At CHC, learning communities are capped at 25 typically. Several members of the committee determined that the caps at Valley are about 40 students. In the case of the geosciences, the cap of 40 is a function of the classroom size. One member reported that administration wishes to bring the caps down for classes, but the process would have to be done slowly due to budget constraints. After much discussion, the chair asked the members of the committee to find out what they know about caps within their discipline as well as “adjacent” disciplines. This information will be compiled and forwarded to AS for the next step.</p>	
Announcements and Statements	None	
Adjourn	450 PM	
<p>Mission Statement</p> <p>To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement</p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values</p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>