

Crafton Hills College

ED Policy

Minutes

Date: 8/28/13
 Time: 400 PM
 Location: LADM 106

Members Present (Bold) *Members Absent (Italics)*
 TL Brink
 Tom Bryant
 Troy Dial
 Steve Hellerman
 Catherine Hendrickson
 Richard Hughes III, CC
 Marina Kozanova
 Kim McCormick

Guests: Karen Childers

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order	410 PM	
Approval of Minutes for last meeting	Minutes for 5/8/13 were approved by the committee.	
Administrative Report	We will concentrate on the new business items of the committee charges and Grant Submission Policy since there are deadlines coming up for both docs.	
Old Business A. Academic Integrity 1. Student Rights 2. Standards of Student Conduct 3. Student Integrity Policy	<p>Review of the grant approval process</p> <p>The grant doc was reviewed by the committee. Several of the changes suggested by the committee last May were not included in the document revision. Our suggested revisions will be forwarded to the Academic Senate Executive Committee.</p> <p>Review Faculty Handbook Board Policy 6090 and its significance This was tabled for now.</p> <p>Should we create a mission statement or abstract identifying the basics of academic integrity that could be included on syllabi that is similar to the online statement? This was tabled for now.</p>	

New Business	<p>New Program Proposal Process and Guide Review of Program Deletion Process</p> <p>The draft document was distributed to the committee members. This will be covered after individual member review at the next committee meeting.</p> <p>Review of the policy on who is eligible to participate in the graduation ceremony (ies) – contact people: Ericka Paddock and Ben Mudgett</p> <p>After much discussion, it was determined that we needed to find out exactly what the issues are. The chair of the committee will contact Ericka and Ben and find out what needs to be done.</p> <p>Investigate the issues with caps on class size:</p> <ol style="list-style-type: none"> 1) Research related: smaller classes have higher success rates 2) What are the “real caps” at Valley College 3) What are examples of other caps (ie Mt. Sac, etc) 4) How are our present caps defined? Some are defined by state laws, others by classroom size, etc. <p>After much discussion, the chair asked the members of the committee to find out what they know about caps within their discipline as well as “adjacent” disciplines. This information will be compiled and forwarded to AS for the next step.</p>	
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Announcements and Statements	None	
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Adjourn	515 PM	
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<p>Mission Statement</p> <p>To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement</p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values</p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>