

**Crafton Hills College
Educational Master Plan
Committee Minutes**

**Date: December 8, 2015
Time: 3:00 p.m.
Location: LRC 135**

Members: Cheryl Marshall – Chair Denise Allen-Hoyt Jane Beitscher= A Kelly Bingham= A TL Brink Ben Gamboa Donna Hoffmann Steve Ramirez= A	Bryan Reece Gary Reese Michelle Riggs Ernesto Rivera= A Giovanni Sosa Mike Strong Farren Tuburan= A Rebecca Warren-Marlatt	A=ABSENT
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Committee Charge: The EMPC develops, reviews and monitors progress on the Educational Master Plan with input from appropriate constituencies.

TOPIC	DISCUSSION	Further Action
1.0 Welcome		
2.0 Approve of Minutes	The minutes for November 10, 2015 meeting were approved as written.	
3.0 EMP Charge Revision – Rebecca Warren-Marlatt	Rebecca submitted a recommended change to the EMP Charge. After review, the committee agreed to the new wording: Charge: The Educational Master Planning Committee (EMPC) relies on evidence (i.e. quantitative and qualitative research, learning assessment results, etc.) to develop, review and revise the Educational Master Plan with input from appropriate constituencies. The EMPC forwards revisions of the Educational Master Plan and the College Mission, Vision, and Values to the Crafton Council for review and approval. It meets twice per month.	
3.0 Review Updates	At the last meeting we reviewed the QEI Alignment with EMP goals but there were still a few that needed additional discussion. We reviewed the additional items on whether they are good choices for measuring the goals. The updated list is below: 1.1 Student Success <ul style="list-style-type: none"> • Course Success • Throughput Rate • Retention • Degrees & Certificates • Transfer Rate 	

<p>3.0 Review Updates (Continued)</p>	<ul style="list-style-type: none"> 1.2 Student Success <ul style="list-style-type: none"> • Student Satisfaction • Engagement Data 2.1 Campus Community <ul style="list-style-type: none"> • Student Satisfaction • CCSSE • Campus Climate Survey 2.2 Campus Community <ul style="list-style-type: none"> • Student Satisfaction • CCSSE • Demographic Diversity • Campus Climate Survey 3.1 Teaching & Learning <ul style="list-style-type: none"> • PD Participation • PD Workshop Evaluation • Student Satisfaction • Climate Survey 3.2 Teaching & Learning <ul style="list-style-type: none"> • SLOs/ILOs • Engagement data • Student Satisfaction • Course Success 4.1 Access <ul style="list-style-type: none"> • Capture Rate • Demographic Diversity 4.2 Access <ul style="list-style-type: none"> • Headcount • FTES 5.1 Community <ul style="list-style-type: none"> • Capture Rate • Demographic Diversity • PPR Aggregate Scores 5.2 Community <ul style="list-style-type: none"> • PPR Aggregate Scores 5.3 Community <ul style="list-style-type: none"> • Job Placement Rates • Skills Builder Data 6.1 Decision-Making <ul style="list-style-type: none"> • Campus Climate Survey • Committee Evaluations 6.2 Decision-Making <ul style="list-style-type: none"> • PPR Aggregate Scores • Campus Climate Survey • Committee Evaluations 6.3 Decision-Making <ul style="list-style-type: none"> • PPR Aggregate Scores • Campus Climate Survey 	
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	<p>7.1 Programs & Services</p> <ul style="list-style-type: none"> • Student Satisfaction • FT/PT Ratio • Degrees & Certificates • Number of Employees • Headcount • FTES <p>7.2 Programs & Services</p> <ul style="list-style-type: none"> • Student Satisfaction • Number of Employees • Waitlists • FTES • Fill Rates <p>8.1 Employee Growth</p> <ul style="list-style-type: none"> • Campus Climate Survey • PD Participation <p>9.1 Resources</p> <ul style="list-style-type: none"> • Campus Climate Survey • Resource Allocation Dashboard • Productivity <p>9.2 Resources</p> <ul style="list-style-type: none"> • Student Satisfaction • Campus Climate Survey • Facilities questions (Ben to bring next time) <p>The Student Satisfaction Survey was reviewed and it has several questions that would provide good information for the QEI Alignment.</p> <p>As more students participate in Student Ed Plans, we will be able use this data – future QEI.</p> <p>After review, the committee agreed on the wording to Strategic Direction 9:</p> <p>9.0 Optimize Resources</p> <ul style="list-style-type: none"> • Crafton Hills College develops, sustains, and strengthens all its resources. 	
5.0 Wrap Up	Alma Strategies, the consultant for the Facilities and Educational Master Plan will conduct a 3 hour interactive workshop on Friday 12-11-15 8:00-11:00. Please try to attend.	
Next Regular Meeting: Tuesday, January 23, 2016 3:00 p.m., CCR 233	Meeting adjourned at 4:30 p.m.	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>

