

Crafton Hills College

Education Master Plan Committee Minutes

November 25, 2014

3:00-4:20 pm

LRC 135

Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Debbie Bogh - A
- Denise Allen-Hoyt - A
- Jane Beitscher - A
- Ben Gamboa - P
- Cyndi Gundersen - P
- Donna Hoffmann - A
- Janine Ledoux - A
- Gary Reese - P
- Michelle Riggs - P
- Ernesto Rivera - A
- Mike Strong - A
- Crystal Sultzbaugh - A
- Esmeralda Vazquez - A
- Rebecca Warren-Marlatt - A
- Keith Wurtz - P

Committee Charge

The EMPC develops, reviews and monitors progress on the Education Master Plan with input from appropriate constituencies.

14-15 Goals

Fall '14 Goals

- ~~Rewrite/Reaffirm EMP Definitions~~
- ~~Revise Charge~~
- Start on EMP Approval Process
- ~~Write Goals~~
- Write Objectives
- Develop QEIs
- Revise Committee Website (Phase 2)
- ~~Develop Training for New Members~~
- ~~Maintain Engage-Learn-Advance Campaign~~

Spring '15 Goals

- Secure Campus Approval of New EMP
- Start Reviewing Ed Master Plan
- Revise Educational Philosophy Statement
- Organize Inaugural State of Education Address
- Maintain Engage-Learn-Advance Campaign

Summer '15 Goals

- TBD

TOPIC	DISCUSSION/ACTION	FURTHER ACTION									
1.0 Approve of Minutes from 10/28/14 (B Reece; C Gundersen) <ul style="list-style-type: none"> • See Minutes 	<ul style="list-style-type: none"> • Approved minutes from October 28, 2014 meeting with minor changes. 										
2.0 New Members/General Committee Training <ul style="list-style-type: none"> • Topic for Next Time: "The EMP and Planning Connection" • Next Topic: [??? 	<ul style="list-style-type: none"> • There were no new members for this meeting. 										
3.0 EMP Approval Process (Debbie) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Activity</th> </tr> <tr> <td>Discuss SDs and Goals in Classified Senate</td> </tr> <tr> <td>Discuss SDs and Goals in Student Senate</td> </tr> <tr> <td>Discuss SDs and Goals in Academic Senate</td> </tr> <tr> <td>Revise SDs/Goals from Senates' Comments</td> </tr> <tr> <td>Build Comprehensive EMP (Intro, Objective)</td> </tr> <tr> <td>Present EMP to Campus for Comments</td> </tr> <tr> <td>Revise EMP Based on Campus Comments</td> </tr> <tr> <td>Present EMP Recommendation to Crafton C</td> </tr> </table>	Activity	Discuss SDs and Goals in Classified Senate	Discuss SDs and Goals in Student Senate	Discuss SDs and Goals in Academic Senate	Revise SDs/Goals from Senates' Comments	Build Comprehensive EMP (Intro, Objective)	Present EMP to Campus for Comments	Revise EMP Based on Campus Comments	Present EMP Recommendation to Crafton C	<ul style="list-style-type: none"> • This was not discussed. 	
Activity											
Discuss SDs and Goals in Classified Senate											
Discuss SDs and Goals in Student Senate											
Discuss SDs and Goals in Academic Senate											
Revise SDs/Goals from Senates' Comments											
Build Comprehensive EMP (Intro, Objective)											
Present EMP to Campus for Comments											
Revise EMP Based on Campus Comments											
Present EMP Recommendation to Crafton C											

TOPIC	DISCUSSION/ACTION	FURTHER ACTION									
<p>4.0 Develop Objectives (Bryan)</p> <ul style="list-style-type: none"> • See Handout 	<ul style="list-style-type: none"> • Rebecca Warren-Marlatt and Ben Gamboa have received comments from Student and Classified Senate. The comments will be done by December 9th. These comments will be looked at by the committee once they are finished. 										
<p>5.0 Develop QEIs (Keith)</p> <ul style="list-style-type: none"> • QEIs are the key performance indicators we expect to see improve as we implement the Education Master Plan • Proposed QEIs (see attached) 	<ul style="list-style-type: none"> • Bryan passed out QEIs pamphlet to members. Bryan discussed the 9 strategic directions and where the data is collected from. Members discussed getting data from all courses. • Bryan passed out the Educational Master Plan Draft. The Student Services and President's Office information were missing from this document. These items will be added and will be discussed at the next meeting. 										
<p>6.0 Phase 1 of Committee Website (C Gundersen)</p> <table border="1" data-bbox="167 1062 597 1350"> <thead> <tr> <th>Phase 1 Changes</th> </tr> </thead> <tbody> <tr> <td>Home Page [Add New Charge]</td> </tr> <tr> <td>Mission, Vision and Values</td> </tr> <tr> <td>Three Peaks Challenge</td> </tr> <tr> <td>EMP Outcomes and Results</td> </tr> <tr> <td>Agendas and Minutes</td> </tr> <tr> <td>Committee Membership [Update]</td> </tr> <tr> <td>Formative Evaluations</td> </tr> <tr> <td>Archive Page</td> </tr> </tbody> </table>	Phase 1 Changes	Home Page [Add New Charge]	Mission, Vision and Values	Three Peaks Challenge	EMP Outcomes and Results	Agendas and Minutes	Committee Membership [Update]	Formative Evaluations	Archive Page	<ul style="list-style-type: none"> • This was not discussed. 	
Phase 1 Changes											
Home Page [Add New Charge]											
Mission, Vision and Values											
Three Peaks Challenge											
EMP Outcomes and Results											
Agendas and Minutes											
Committee Membership [Update]											
Formative Evaluations											
Archive Page											
<p>7.0 Phase 2 of Committee Website (C Gundersen)</p> <table border="1" data-bbox="167 1493 597 1654"> <thead> <tr> <th>Phase 2 Changes</th> </tr> </thead> <tbody> <tr> <td>Revise Committee Membership Page</td> </tr> <tr> <td>Education Master Plan</td> </tr> <tr> <td>Engage-Learn-Advance Definitions</td> </tr> <tr> <td>State of Education Address</td> </tr> </tbody> </table>	Phase 2 Changes	Revise Committee Membership Page	Education Master Plan	Engage-Learn-Advance Definitions	State of Education Address	<ul style="list-style-type: none"> • This was not discussed. 					
Phase 2 Changes											
Revise Committee Membership Page											
Education Master Plan											
Engage-Learn-Advance Definitions											
State of Education Address											
<p>8.0 Wrap Up (All)</p> <ul style="list-style-type: none"> • Questions/Comments/Items from Floor • Future Agenda Items? • Next Meeting (2nd and 4th Tu) = Dec 9 (Last Meeting of Semester) 	<ul style="list-style-type: none"> • Meeting adjourned at 3:39 p.m. 										

TOPIC	DISCUSSION/ACTION	FURTHER ACTION
	<p>CHC Mission: The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>CHC Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>CHC Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	