

Crafton Hills College

Education Master Plan Committee Minutes

September 9, 2014
 3:00-4:20 pm
 LRC 135

Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Debbie Bogh - P
- Denise Allen-Hoyt - A
- Jane Beitscher - P
- Ben Gamboa - A
- Cyndi Gundersen - P
- Donna Hoffmann - P
- Rick Hogrefe - A
- Janine Ledoux - A
- Gary Reese - A
- Michelle Riggs - P
- Ernesto Rivera - P
- Mike Strong - A
- Crystal Sultzbaugh - A
- Esmeralda Vazquez - P
- Rebecca Warren-Marlatt - A
- Keith Wurtz - A

Committee Charge

The Education Master Plan Committee develops, reviews, and revises the Education Master Plan with input from appropriate constituencies.

14-15 Goals

Fall '14 Goals

- ~~Rewrite/Reaffirm EMP Definitions~~
- Revise Charge
- Write Goals and Objectives
- Write Strategy for Assessment and QEI's
- Develop EMP Implementation Strategy
- Revise Committee Website (Phase 2)
- Organize EMP Approval Process
- Develop Training for New Members
- Maintain Engage-Learn-Advance Campaign

Spring '15 Goals

- Secure Campus Approval of New EMP
- Start Implementing Ed Master Plan
- Revise Educational Philosophy Statement
- Organize Inaugural State of Education Address
- Maintain Engage-Learn-Advance Campaign

Summer '15 Goals

- TBD

TOPIC	DISCUSSION/ACTION	FURTHER ACTION
1.0 Approve of Minutes (B Reece; C Gundersen) <ul style="list-style-type: none"> • See Minutes 	<ul style="list-style-type: none"> • Members reviewed minutes and approved as written. 	
2.0 Committee Charge Update (Bryan) <ul style="list-style-type: none"> • Recommended Change: "The Education Master Plan Committee develops reviews, revises and facilitates implementation of the Education Master Plan with input from constituent groups." • Submitted to Crafton Council 	<ul style="list-style-type: none"> • Bryan informed members the committee charge will be an item to return to when there are more members present. 	
3.0 Prepare for Accreditation Visit (Rebecca)	<ul style="list-style-type: none"> • Bryan informed members of the accreditation visit that will occur this month. He passed out information on accreditation visit. SBVC and Crafton will be conducting a mock External Evaluation. Accreditation happens every six years. Bryan reviewed some of the standards that are addressed in the accreditation process. 	

TOPIC	DISCUSSION/ACTION	FURTHER ACTION											
4.0 Discuss EMP Goals (Bryan) <ul style="list-style-type: none"> Affirm Goals under SDs 1, 2, 3, 4 and 8 Discuss Goals under SD 5 (Michelle and Donna) Discuss Goals under SDs 6, 7 and 9 	<ul style="list-style-type: none"> Members discussed the goals of the EMP. Members want to get more involvement from the community. 												
5.0 EMP Approval Process (Debbie) <table border="1" data-bbox="167 468 691 831"> <thead> <tr> <th data-bbox="167 468 691 520">Activity</th> </tr> </thead> <tbody> <tr> <td data-bbox="167 520 691 552">Collect campus comments on SD 1 and 2¹</td> </tr> <tr> <td data-bbox="167 552 691 583">Collect campus comments on SD 3 and 4</td> </tr> <tr> <td data-bbox="167 583 691 615">Collect campus comments on SD 5 and 6</td> </tr> <tr> <td data-bbox="167 615 691 646">Collect campus comments on SD 7 and 8</td> </tr> <tr> <td data-bbox="167 646 691 678">Collect campus comments on SD 9</td> </tr> <tr> <td data-bbox="167 678 691 709">Present EMP to Academic Senate/Collect Comments</td> </tr> <tr> <td data-bbox="167 709 691 741">Present EMP to Academic Senate/Collect Comments</td> </tr> <tr> <td data-bbox="167 741 691 772">Present EMP to Academic Senate/Collect Comments</td> </tr> <tr> <td data-bbox="167 772 691 804">Present EMP to Campus/Collect Comments</td> </tr> <tr> <td data-bbox="167 804 691 831">Present Final Recommendation to Crafton Council</td> </tr> </tbody> </table>	Activity	Collect campus comments on SD 1 and 2 ¹	Collect campus comments on SD 3 and 4	Collect campus comments on SD 5 and 6	Collect campus comments on SD 7 and 8	Collect campus comments on SD 9	Present EMP to Academic Senate/Collect Comments	Present EMP to Academic Senate/Collect Comments	Present EMP to Academic Senate/Collect Comments	Present EMP to Campus/Collect Comments	Present Final Recommendation to Crafton Council	<ul style="list-style-type: none"> Bryan went over the approval process for the Educational Master Plan. He would like to focus on one or two at a time when presenting them to the different constituencies. Members had a conversation about the shared governance at CHC. 	
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6.0 Discuss Objectives (Bryan) <ul style="list-style-type: none"> How should we proceed? 	(This was not discussed)												
7.0 Discuss Assessment and QEIs (Keith) <ul style="list-style-type: none"> How should we proceed? 	(This was not discussed)												
8.0 Phase 1 of Committee Website (C Gundersen) <table border="1" data-bbox="167 1146 691 1436"> <thead> <tr> <th data-bbox="167 1146 691 1178">Phase 1 Changes</th> </tr> </thead> <tbody> <tr> <td data-bbox="167 1178 691 1209">Home Page</td> </tr> <tr> <td data-bbox="167 1209 691 1241">Mission, Vision and Values</td> </tr> <tr> <td data-bbox="167 1241 691 1272">Three Peaks Challenge</td> </tr> <tr> <td data-bbox="167 1272 691 1304">EMP Outcomes and Results</td> </tr> <tr> <td data-bbox="167 1304 691 1335">Agendas and Minutes</td> </tr> <tr> <td data-bbox="167 1335 691 1367">Committee Membership</td> </tr> <tr> <td data-bbox="167 1367 691 1398">Formative Evaluations</td> </tr> <tr> <td data-bbox="167 1398 691 1436">Archive Page</td> </tr> </tbody> </table>	Phase 1 Changes	Home Page	Mission, Vision and Values	Three Peaks Challenge	EMP Outcomes and Results	Agendas and Minutes	Committee Membership	Formative Evaluations	Archive Page	(This was not discussed)			
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¹ SDs under consideration will be presented with goals (and objectives?) and in the context of all nine SDs.

TOPIC	DISCUSSION/ACTION	FURTHER ACTION
10.0 Wrap Up (All) <ul style="list-style-type: none"> • Questions/Comments/Items from Floor • Next Meeting (2nd and 4th Tu) = September 23, 2014 	Meeting adjourned at 4:30 p.m.	
<p>CHC Mission: The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>CHC Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>CHC Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		