

# Crafton Hills College

## Education Master Planning Committee Minutes

May 13, 2014

3:00-4:20 pm

LRC 135

### Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Debbie Bogh - A
- Denise Allen-Hoyt - P
- Jane Beitscher - A
- Karen Childers - P
- Yasmeen Flores - A
- Ben Gamboa - P
- Cyndi Gundersen - P
- Donna Hoffmann - P
- Rick Hogrefe - A
- Janine Ledoux - P
- Gary Reese - A
- Ernesto Rivera - A
- Mike Strong - A
- Rebecca Warren-Marlatt - P
- Keith Wurtz - P

### Committee Charge

The Education Master Plan Committee develops, reviews, and revises the Education Master Plan with input from appropriate constituencies.

#### Fall '13 Goals

- ~~Start Three Peaks Challenge Events~~
- ~~Adopt Engage-Learn-Advance Framework~~
- ~~Designed ELA Logo~~
- ~~Review Literature~~
- ~~Start Revision of EMPC Website~~

#### Spring '14 Goals

- ~~Revise Mission Vision and Values~~
- Define Engage, Learn and Advance
- Revise Committee Website (Phase 1)
- ~~Review Accreditation Docs~~
- ~~Launch Poster Campaign~~
- ~~Revise Strategic Directions~~
- ~~Start Revising Strategic Goals~~
- ~~Map to the District Plan~~

#### Summer '14 Goals

- Revise Goals (1<sup>st</sup> Draft)
- Revise Objectives (1<sup>st</sup> Draft)
- Work on Committee Website (Phase 2)
- Start Planning Inaugural State of Edu Address
- Start Developing Assessment Strategy (1<sup>st</sup> Draft)

#### Fall '14 Goals

- Finalize Goals
- Finalize Objectives
- Develop Strategy for Maintenance of EM Plan
- Start on Maintenance of Ed Master Plan
- Revise Committee Website (Phase 2)
- Organize Inaugural State of Education Address
- Finalize Assessment Strategy

#### Spring '15 Goals

- Assess Plan
- Maintain Ed Master Plan
- Revise Educational Philosophy Statement

TOPIC	DISCUSSION	FURTHER ACTION
<b>1.0 Approve of Minutes (B Reece; C Gundersen)</b> <ul style="list-style-type: none"> <li>• See Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Members reviewed minutes and approved as written.</li> </ul>	
<b>2.0 Review Committee Goals</b> <ul style="list-style-type: none"> <li>• See Above</li> <li>• Discuss Summer Work</li> </ul>	<ul style="list-style-type: none"> <li>• Bryan reviewed the accomplishments made by the EMP Committee during the 2013-14 academic year. For next year he would like to have a state of education address during a fall college hour event. He would like employees and student leaders to attend.</li> </ul>	
<b>3.0 Define Engage-Learn-Advance (B Reece)</b> <ul style="list-style-type: none"> <li>• Reconstruct Last Conversation</li> </ul>	<ul style="list-style-type: none"> <li>• Members reviewed the notes from the last meeting to revise the final draft document. Bryan will make revisions as noted by members.</li> </ul>	

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<p><b>4.0 Update on Committee Webpage—Phase 1 (C Gundersen)</b></p> <table border="1" data-bbox="167 310 659 688"> <tr> <td><b>Phase 1 Changes</b></td> </tr> <tr> <td>Home Page</td> </tr> <tr> <td>Mission, Vision and Values</td> </tr> <tr> <td>Three Peaks Challenge</td> </tr> <tr> <td>EMP Outcomes and Results</td> </tr> <tr> <td>Agendas and Minutes</td> </tr> <tr> <td>Committee Membership (almost done)</td> </tr> <tr> <td> <ul style="list-style-type: none"> <li>• Rick Bio</li> <li>• Debbie Bio</li> <li>• Mike Bio</li> </ul> </td> </tr> <tr> <td>Formative Evaluations</td> </tr> <tr> <td>Archive Page</td> </tr> </table>	<b>Phase 1 Changes</b>	Home Page	Mission, Vision and Values	Three Peaks Challenge	EMP Outcomes and Results	Agendas and Minutes	Committee Membership (almost done)	<ul style="list-style-type: none"> <li>• Rick Bio</li> <li>• Debbie Bio</li> <li>• Mike Bio</li> </ul>	Formative Evaluations	Archive Page	<ul style="list-style-type: none"> <li>• Bryan let members know that phase 1 of the EMP website has been completed. His office is currently working on Phase 2 of the website update.</li> </ul>	
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<p><b>5.0 Revise Committee Webpage—Phase 2 (C Gundersen)</b></p> <table border="1" data-bbox="167 831 659 957"> <tr> <td><b>Phase 2 Changes</b></td> </tr> <tr> <td>Education Master Plan</td> </tr> <tr> <td>Engage-Learn-Advance Definitions</td> </tr> <tr> <td>State of Education Address</td> </tr> </table>	<b>Phase 2 Changes</b>	Education Master Plan	Engage-Learn-Advance Definitions	State of Education Address	<ul style="list-style-type: none"> <li>• Bryan’s office is currently working on this.</li> </ul>							
<b>Phase 2 Changes</b>												
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<p><b>6.0 Revise Ed Master Plan Goals (B Reece)</b></p> <ul style="list-style-type: none"> <li>• See Handout</li> </ul>	<ul style="list-style-type: none"> <li>• Members reviewed the educational master plan and revised some of the wording.</li> </ul>											
<p><b>7.0 Assess Committee (K Wurtz)</b></p> <ul style="list-style-type: none"> <li>• Survey</li> </ul>	<ul style="list-style-type: none"> <li>• Keith Wurtz passed out committee evaluations for members to fill and out and members returned to him.</li> </ul>											
<p><b>8.0 Wrap Up (All)</b></p> <ul style="list-style-type: none"> <li>• Questions/Comments/Items from Floor</li> <li>• Next Meeting (2<sup>nd</sup> and 4<sup>th</sup> Tu) = August 26, 2014</li> <li>• Happy Summer!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 4:17 p.m. The next meeting will be August 26, 2014.</li> </ul>											
<p><b>CHC Mission:</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.  <b>CHC Vision:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.  <b>CHC Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>												