

# Crafton Hills College

Education Master Plan Committee Minutes

April 22, 2014

3:00-4:20 pm

LRC 135

## Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Debbie Bogh - P
- Denise Allen-Hoyt - P
- Jane Beitscher - P
- Karen Childers - P
- Yasmeen Flores - A
- Ben Gamboa - P
- Cyndi Gundersen - P
- Donna Hoffmann - P
- Rick Hogrefe - A
- Janine Ledoux - P
- Gary Reese - P
- Ernesto Rivera - P
- Mike Strong - A
- Rebecca Warren-Marlatt - P
- Keith Wurtz - P

## Committee Charge

The Education Master Plan Committee develops, reviews, and revises the Education Master Plan with input from appropriate constituencies.

### Spring '14 Semester Goals

- ~~Revise Mission Vision and Values~~
- Define Engage, Learn and Advance
- Revise Committee Website
- Review Accreditation Docs
- ~~Launch Poster Campaign~~
- ~~Revise Strategic Directions~~
- Revise Strategic Goals
- ~~Map to the District Plan~~

### Summer-Fall '14 Goals

- Revise Committee Website
- Revise Objectives
- Start on Assessment of Plan
- Maintain Plan

TOPIC	DISCUSSION	FURTHER ACTION
<p><b>1.0 Approve of Minutes (B Reece; C Gundersen)</b></p> <ul style="list-style-type: none"> <li>• See Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Members reviewed minutes and approved with minor changes.</li> </ul>	
<p><b>2.0 Update on Mission-Vision-Values (K Wurtz; Debbie Bogh)</b></p> <ul style="list-style-type: none"> <li>• Make the Change in All Publications. How?</li> </ul>	<ul style="list-style-type: none"> <li>• Keith informed members that the Mission-Vision-Values statement are done. Keith will send Donna all the information. Crafton Council approved the new Mission-Vision-Values to be implemented for next school year. Members decided to put a date stamp on the new statements by putting approved by Crafton council on April 22, 2014. Bryan will also put the new Mission-Vision-Values on the EMP website.</li> </ul>	

TOPIC	DISCUSSION	FURTHER ACTION												
<p><b>3.0 Define Engage-Learn-Advance (B Reece)</b></p> <ul style="list-style-type: none"> <li>Incorporate New MVV into “Learn” Definition</li> <li>Incorporate New Strategic Directions into “Learn” Definition</li> <li>Publish Content to “ELA Page” at Committee Website</li> </ul>	<ul style="list-style-type: none"> <li>Bryan distributed the Engage-Learn-Advance handout. He incorporated the 9 strategic directions and worked the values for CHC into the rest of the document. Members reviewed Bryan’s additions. Members discussed changes and Bryan will make a final draft before posting to website with an effective date.</li> </ul>													
<p><b>4.0 Revise Committee Webpage (C Gundersen)</b></p> <table border="1" data-bbox="167 709 618 1094"> <thead> <tr> <th>Page</th> </tr> </thead> <tbody> <tr> <td>Home</td> </tr> <tr> <td>Education Master Plan (waiting for new plan)</td> </tr> <tr> <td>Engage-Learn-Advance (waiting for final defin</td> </tr> <tr> <td>Mission, Vision and Values (ready to publish)</td> </tr> <tr> <td>Three Peaks Challenge</td> </tr> <tr> <td>EMP Outcomes and Results</td> </tr> <tr> <td>State of Education Address (fall work)</td> </tr> <tr> <td>Agendas and Minutes</td> </tr> <tr> <td>Committee Membership (almost done)</td> </tr> <tr> <td>Formative Evaluations</td> </tr> <tr> <td>Archive Page</td> </tr> </tbody> </table>	Page	Home	Education Master Plan (waiting for new plan)	Engage-Learn-Advance (waiting for final defin	Mission, Vision and Values (ready to publish)	Three Peaks Challenge	EMP Outcomes and Results	State of Education Address (fall work)	Agendas and Minutes	Committee Membership (almost done)	Formative Evaluations	Archive Page	<ul style="list-style-type: none"> <li>The EMP website is live now. Members reviewed the website. Bryan let members know if they want to change anything just give the information to Cyndi and it will be updated.</li> </ul>	
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<p><b>5.0 Revise Strategic Directions and Goals (B Reece)</b></p> <ul style="list-style-type: none"> <li>Review Definitions: Strategic Direction, Goal, Objective</li> <li>Work on Goals</li> </ul>	<ul style="list-style-type: none"> <li>Bryan passed out all the goals and strategic planning of CHC.</li> </ul>													
<p><b>6.0 Accreditation Review (B Reece)</b></p> <ul style="list-style-type: none"> <li>See attached</li> </ul>	<ul style="list-style-type: none"> <li>Keith reviewed the information for accreditation review. He sent committee links to accreditation website. He let members know that 1a and 1b applies to the EMP committee. If there are any additions to the document please let him or Rebecca know. Everybody from the committee is going to be listed in the accreditation document.</li> </ul>													

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<p><b>7.0 Assessment of our Plan (K Wurtz)</b></p> <p>7.1 Engage Data</p> <p>7.2 Learn Data</p> <ul style="list-style-type: none"> <li>• SLO Roll-up</li> </ul> <p>7.3 Advance Data</p> <ul style="list-style-type: none"> <li>• Degree Audit</li> <li>• Student Ed Plans</li> </ul> <p>7.4 Reporting</p> <ul style="list-style-type: none"> <li>• Dashboard</li> </ul>		
<p><b>8.0 Wrap Up (All)</b></p> <ul style="list-style-type: none"> <li>• Questions/Comments/Items from Floor</li> <li>• Next Meeting (2<sup>nd</sup> and 4<sup>th</sup> Tu) = May 13, 2014</li> <li>• Adjourn</li> </ul>	<ul style="list-style-type: none"> <li>• The meeting was adjourned at 4:25 p.m. The next meeting will be held on May 13, 2014.</li> </ul>	
<p><b>CHC Mission:</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p><b>CHC Vision:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p><b>CHC Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		