

EDUCATIONAL MASTER PLAN COMMITTEE

Minutes

November 3, 2009

Present: Daniel Bahner, Rick Hogrefe, Denise Hoyt, Matthew Lee, Cheryl Marshall, Charlie Ng, Catherine Pace Pequeno, Michelle Riggs

- Matthew Lee distributed four documents: (1) *Planning and Program Review Themes*; (2) *updated Recommended Strategic Directions and Goals*; (3) *Strategic Directions, Potential Goals, and Integration*; (4) *Recommendation Team 1*. He explained the *Strategic Directions and Goals* document was condensed to three columns and includes Goal 8.3.
- Matthew will make some minor revisions to the set of *Strategic Directions* before it is presented to the senates, management team and during facilitated sessions. The constituent groups will be asked for general agreement with the Strategic Directions & Goals.

Cheryl Marshall will present the document at the All Instruction meeting on Wednesday, November 4. It will also go to Chairs Council on Friday, November 6. Charlie Ng and Rebeccah Warren-Marlett will share the document with their folks.

- The next step is to work on Objectives for each Goal. The *List of Themes with Strategic Directions and Goals* document and *Recommendation Team 1* documents should be used as resources as we draft objective language.
- When the committee begins looking at annual targets for the QEIs, expertise from resource people will be needed. Some of the information is available through ARCC. Cheryl Marshall or Matthew Lee will contact James Smith, SBVC Director of Research & Planning, to see if he is open to attending a meeting to give the group some guidance.
- At the next meeting, the committee will begin identifying objectives. Matthew suggested starting with one objective for each goal.