

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: October 28, 2014
Time: 1:00 p.m.
Location: LRC 135**

Members:	Scott Rippy	A=ABSENT
Cheryl Marshall – Chair	Mike Strong	
Denise Allen	Crystal Sultzbaugh	
Colleen Gamboa	Michelle Tinoco	
Jessica McCambly	Rebecca Warren-Marlatt	
Bryan Reece	Keith Wurtz	

TOPIC	DISCUSSION	Further Action
Review and Approval of Minutes of October 14, 2014 meeting	The minutes for October 14, 2014, were approved as corrected.	
Committee Membership Update - All	Keith, Crystal and Michelle have submitted changes to committee membership names. Jessica stated she had more changes. Rebecca wants to change the name of the document to Constituency and Committee Assignments to include all committees. An updated list will be compiled and sent out to Crafton Council for further review.	Cyndie to send out updated list for review.
Athletics Implementation Plan – Denise	<p>Denise presented the Athletics Implementation Plan. This Implementation Plan is focused on what would be the roll-out. The Athletic Director and Compliance could initially be supported through SBVC. The Plan indicates that women’s golf would be the first program since we already have an instructor. The second program would be men’s and women’s swimming, women’s tennis and water polo.</p> <p>We need District and SBVC senior management approval and money before proceeding. Mike and Bryan have identified a cash flow issue.</p> <p>Keith stated the Pathways Title V grant might fit well for this. It gets high school students to move through CHC.</p> <p>Cheryl will talk with Mike and Bryan.</p>	
International Students/MOUs – Cheryl	We have an MOU with the University of Redlands. The goal is to increase the number of international students in the District. One issue is housing. Glen Kuck has spoken with CSUSB and LLUMC. Glen has some money from EduStream he can use to pay for sections of classes. As we continue to move forward the District will need a support structure for the international students including someone who understands visas, international counselor, guidance and support.	

IETAP Grant – Cheryl and Keith	The IETAP grant was completed by Cheryl and Keith. It was submitted electronically on Friday 10-24-14. We should hear something in a couple of weeks. The grant has a scheduled start date of 12-01-14.	
Baccalaureate Proposal – Cheryl and Bryan	We have received the new timeline and we are working on our internal timeline. We have completed approximately 80% already and are working on areas not addressed yet. The letter of intent is due the middle of November and our proposal is due 12-19-14.	
Big Topics in Dialogue - All	<p>Cheryl listed the big topics CHC is currently working on. We need to prioritize or group things together. She asked if there were any additional big topics we need to add to the list. The following were added:</p> <ul style="list-style-type: none"> • Innovations and Higher Ed. Award • Policies and Procedures • Ed Master Plan • Construction • Title V Pathways Grant • SLO • District Strategic Plan <p>The Innovation & Higher Ed Award proposal is due 01-09-15. This is a one-time award of 2.5 million dollars. The award is to expand activities we are already doing. We will be looking at Left Lane as it is really effective the first year and not as effective in subsequent years. We will hire a grant writer and draft something up. We will take out to the campus and get feedback in November.</p>	
Hiring Prioritization – All	<p>The Chairs Committee reviewed the Hiring Prioritization. They included full time faculty only and had a good conversation. When instructional faculty is hired, this is the order. It will be discussed at Student, Classified and Academic Senate meetings.</p> <p>Once the Program Review Committee makes their list it is difficult to add new positions that come up unexpectedly to their list. Sometimes it takes several years to cycle through Program Review. It was suggested we fill positions as people retire and then it doesn't necessarily need to go to Program Review. Only new positions go to Program Review. The Program Review Committee will draft a procedure.</p>	

<p>Announcements - All</p>	<p>Crystal stated the Student Senate participated in Make a Difference Day and restored the gym, cleaned walled, spackled and repainted. They have turned the gym into a food pantry. Now they need canned food for the pantry. Club Rush will have the Wood Fire Pizza truck on campus on Wednesday.</p> <p>Denise stated on the projects for the City of Yucaipa's Make a Difference Day was plantintg trees around the parking lot on Chapman Heights Road.</p> <p>Michelle reminded everyone the Classified Senate is having a Chili and Dessert Cook-off on Friday, October 31, 2014. Cost is \$6.00 per person. Yogurtland will be here on Wednesday. Proceeds go to the Classified Senate scholarships.</p>	
<p>Next Regular Meeting: Tuesday, November 25, 2014 1:00 p.m.</p>	<p>Meeting adjourned at 2:20 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>