

Crafton Hills College

Crafton Council

Committee Minutes

Date: September 25, 2012
 Time: 1:00 p.m.
 Location: LRC-226

Members Present:
 Cheryl Marshall
 Denise Allen-Hoyt
 Colleen Gamboa
 Kyle Hundley
 Jessica McCambly
 Michelle Riggs
 Michael Strong
 Rebecca Warren-Marlatt
 Keith Wurtz

Guests:
 Joe Cabrales
 Kaliska Day
 Brooke Duncan
 Tina Gimple
 Raju Hegde
 Thea Loggerenberg
 Mark McConnell
 Snezana Petrovic
 June Yamamoto

TOPIC	DISCUSSION
<p>Renovation Projects</p>	<p>Cheryl Marshall stated that a special meeting of Crafton Coucil is being held to give people an opportunity to discuss and to ask questions about renovation projects currently on our plate. The projectes include LADM, SSA, Cafeteria, and PAC. In addition to space layout, these buildings need to be upgraded to bring mechanical, electrical, plumbing and seismic structure up to code. Although there is no money for remodeling, this is the time to nail down what will go in each area. Detailed design of spaces will come later with user groups who will be occupying each space.</p> <p>Thea Van Loggerenberg, PMSM Architects, gave the following presentation.</p> <p><u>CAFETERIA - Option 1</u> Keep one large room that can be used for several functions: meetings, events, student activities, etc. Turn kitchen into catering kitchen Second floor – Veterans Services & Computer Lab for Honors</p> <p><u>CAFETERIA – Option 2</u> Move Visual Arts into College Center Consider adding a second floor for classroom space Convert kitchen into photo lab</p> <p>Student Life Office New restrooms & utililty area Upgrade existing restrooms Second floor – Veterans Services, Honors Program, Art Gallery</p> <p>Suggestions: Add space for sculpture class</p> <p><u>SSA (Faculty Wing & EOPS Area)</u> Rework faculty offices Create staff lounge Enlarge restrooms and add faculty office space on both sides EOPS Area - Create office space, copy room, small meeting rooms</p>

Renovation Projects

LADM First Level (Administrative Services)

Convert to Police and Resource Development & Grants Office

LADM First Level (Physics & Geology Lab)

CIS Labs
CIS Classroom
Hardware Lab

Suggestions:

Add Storage Space for CIS
Add Restrooms

LADM Second Level (CIS Classrooms)

STEM Student Service Center
Tutoring Center
Classroom Space
Lecture Room
Breakout Rooms
Tutoring
Office Space
Upgrade Restrooms

LADM Second Level (Science Labs)

Classroom Space
Lecture Room
Office Space
Additional Restrooms

LADM Third Level

Four classrooms

PAC (1st Floor)

Improve façade
Move entry to front of building
Create a proper Ticket Office
Create a Lobby
Convert classroom to Black Box/Classroom
Piano Lab
Music Recital/Classroom
Practice Rooms

PAC (Intermediate Level)

Costume Storage
Upgrade restrooms

PAC (Ground Level)

Add ramp
Add lift to projector space
Add lift for access to stage level
Upgrade Elevators
Office Space
Dressing Rooms (2)
Drama Workshop
Costume Workshop

Suggestions:

General classroom space needed/piano a must in any music classroom
Blackbox does not work well for classroom
Move Music to 1st floor LADM & move CIS to 3rd Floor LADM
Move Music to Cafeteria

Review and Approval of September 11, 2012 Minutes	The Minutes were approved with one correction.	
Committee Assignments	Student email addresses will be added to the list and then the list will be posted on the CHC website.	
SLO Report	<p>Rebecca walked Council through the College Status Report on Student Learning Outcomes Implementation. The report will be submitted to ACCJC on October 15, 2012.</p> <p>Evidence demonstrates the total number of college courses, college programs, and student learning and support activities with defined Student Learning Outcomes are 100%. As of fall 2012, 85% of all college instructional programs had defined program level outcomes, while 55% were assessing outcomes on an ongoing basis. Of the learning and support activities on campus, all units have defined outcomes. Tutoring and the Library have collected data but not completed the assessment cycle.</p> <p>Rebecca stated that we need to explore methods to simplify the reporting process so everyone is on the same page. The assessment reporting process could be linked to Planning and Program Review. The curriculum process could be used to ensure the course and program outcomes are mapped to institutional outcomes. Also, we will continue to move forward with training faculty to use the online reporting tool for course and program-level outcomes.</p> <p>Council members were asked to review the report and send comments and suggestions to Rebecca by Friday, September 28.</p>	
Other Business <ul style="list-style-type: none"> • Next Meeting: October 9, 2012 • Committee Evaluation Results • Student Satisfaction Survey • IRB Committee 		
Mission Statement The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.	Vision Statement The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.