

**CRAFTON COUNCIL MINUTES**  
**August 18, 2009**

**Present:** Gloria Harrison, Matthew Lee, Cheryl Marshall, Catherine Pace Pequeno, Scott Rippy, Moises Valencia, Rebecca Warren-Marlatt

- **Progress Report Timeline**

Cheryl Marshall and Matthew Lee established the following timeline for the Accreditation Progress Report:

- September 4 – Draft of report will be e-mailed to Crafton Council Members
- September 8 – Crafton Council will discuss report
- September 9 – Report will be e-mailed to CHC campus
- Week of September 14 – Opportunity for campus to provide feedback
- September 15 – Open Forum – Noon-1:00 p.m.
- September 16 – Open Forum – 6:00-7:00 p.m.

Gloria Harrison, Cheryl Marshall and Matthew Lee will attend Senate meetings to discuss the report as follows

- September 14 – Student Senate
- September 16 – Faculty Senate
- Classified Senate – will move their meeting or have special meeting on September 17
- September 18 – Due date for comments from campus
- September 18 – Cheryl Marshall and Matthew Lee will work on comments
- September 21 – Changes will go to Crafton Council
- September 22 – Approval date for Crafton Council

- **Reports**

- Moises Valencia reported that he has seen more SLO information on course syllabi this semester.
- Gloria Harrison reported that the Director of Research position has been posted.

- **Crafton Council Procedures**

It was agreed that Crafton Council will operate by consensus.

Matthew Lee stated that the role of Crafton Council needs to be defined. He pointed out that Crafton Council is the highest level shared governance body on campus and in an ideal position to serve as a clearing house for shared governance issues. Matthew Lee will facilitate a retreat for Crafton Council on September 11 to discuss the role of Crafton Council. Gloria Harrison will provide lunch.

- **Accreditation Leadership College Committee**

Scott Rippy reported that the Academic Senate would like to form an Accreditation Ad Hoc committee. The Senate would like members of that committee to participate on the EMP Committee. It was agreed that an Accreditation Leadership College Committee will be established to discuss and train for accreditation issues.

Scott Rippy reported that District Assembly meetings conflict with Crafton Council and the Educational Master Plan Committee. Because Tuesday afternoon is the only time these committees can meet, agendas will be distributed prior to the meeting so people with conflicts can decide which meeting to attend.