

Crafton Hills College

Basic Skills Committee Discussion

Date: January 14th, 2015
Time: 12:00 noon –1:00 p.m.
Location: OE 115
Next Meeting January 21st, 2015
Next Meeting Location: LRC-107

The Basic Skills Committee is authorized by the Academic Senate to collaboratively develop, coordinate and oversee the Basic Skills Initiative Plan, including the development of curriculum and student support services for basic skills students and courses

Voting Members:

*Jim Holbrook
 Lynn Lowe
 *Dean Papas
 Jonathan Townsend
 Soutsakhone Xayaphanthong
 Luis Mondragon

*Patricia Menchaca
 Evan Starnard
 Sherri Wilson
 *Maureen Fry

Non-voting Members:

*Mark Snowwhite
 Bryan Reece
 Rejoice Chavira

Guests: Laura Oliver

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority

Long term goals as reported on 2013 BSI report and 2015 Allocation of funds

- A. Coordinate and integrate classroom instruction and academic support services to provide students a clear pathway to achieving success. **(\$10,000 allocation)**
 - B. Continue comprehensive assessment and evaluation that facilitates evidenced-based decision making in developmental education. **(\$60,000 allocation)**
 - C. Ensure that faculty and staff have access to creative and innovative ideas in developmental education through professional development and have the necessary support to implement those ideas. **(\$20,000 allocation)**
- Total allocation **(\$90,000 for 14-15)**

Basic Skills Course Definition: Non-degree applicable courses in English Reading, English Writing, and Mathematics

	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	12:05	
Approval of 12-10-14 minutes		
Current Budget Report (Mark Snowwhite, 5 minutes)	Mark Snowwhite passed out the current BSI Expenditure Report.	
Old Business		
Determine meeting location	It was decided the next meeting will be held in LRC-107.	
	Ongoing Business	
Tutoring presentation to cover process, funding, and data. Luis Mondragon and Jonathon Townsend: Continued	The tutoring presentation will continue at the meeting after next, on January 28 th .	

Identify how this plan interfaces and links with other related plans including financial plans.		
Discussion	<ul style="list-style-type: none"> The committee discussed the need to obtain data to indicate the difference in success and retention of students in CHC classes with Basic Skills to those students in only Basic Skills classes. The committee would like to hear from representatives from Financial Aid, Priority Registration and EOPS in regards to how to most effectively assist Basic Skills students. 	
Develop a glossary of terms, policy, and practice.	Recommendation to work on a differentiation between the terms: Basic Skills and College Readiness. Basic Skills being specific, while College Readiness may be broader in definition.	
New Business		
Statements from the public		
Announcements	<p>At the next meeting Dean Papas will present information regarding a glossary of terms related to Basic Skills.</p> <p>The next meeting will be held in LRC-107.</p>	
Adjourn	1:00	
Future Business	<ul style="list-style-type: none"> -Develop and generate a single sheet policy and practice. -Conduct a review of all Basic Skills courses and services -Define what needs to be measured. -Standardize data -Define what needs to be evaluated. - Discussion with content experts and students (example: perspective of tutoring, DSPS, reading, etc.) - Develop an outline of the plan. - Develop a sustainable pathway to increase the success of Basic Skills students. 	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.