

**San Bernardino Community College District
Study Session Meeting Minutes of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Monday, June 1, 2015 – 12:00 p.m. – Board Room**

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 12:05pm. Trustee Williams led the pledge of allegiance.

Members Present:

John Longville, President
Donna Ferracone
Dr. Donald Singer
Gloria Macias Harrison
Joseph Williams, Clerk
Nickolas W. Zoumbos

Members Absent:

Dr. Kathleen Henry, Vice President

Administrators Present:

Bruce Baron, Chancellor
Dr. Gloria Fisher, President, SBVC
Dr. Cheryl Marshall, President, CHC
Dr. Lisa Norman, Vice Chancellor Human Resources
Jose Torres, Interim Vice Chancellor Fiscal Services

Administrators Absent:

None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Conference with Labor Negotiators, Government Code 54957.6, Agency Negotiators: Bruce Baron and Dr. Lisa Norman

CTA

CSEA

Management/Supervisors

Confidential Employees

Public Employee Performance Evaluation, Government Code 54957; Title: Chancellor

PUBLIC COMMENT

None

ACCJC BOARD TRAINING

Marie Smith introduced herself and shared with the board what she learned about them. She reviewed the accreditation findings for each college and the District.

Understanding the Present

She noted the colleges have areas of improvement that were presented as warning sanctions for each college. There is a recommendation for SLOs at both colleges. In addition, Crafton Hills had issues with catalog publication being more timely, discontinuance policy, and doing more with Distance Education. The team found the District's Resource Allocation Model needs to be defined, HR area needs to be revamped and improved greatly, and Board Roles and Responsibilities need attention. The board is responsible and will ultimately determine the final solution to resolve the sanctions. In 2002 the commission told the colleges they had 10 years to implement SLOs and held the colleges harmless during this 10-year period. No sanctions were issued from 2002-2012, even though there were SLO issues. Last year was the first full year of sanctions for SLOs. 75% (12/16) of the colleges that were under consideration had SLO issues. Of the 2014 institutions that were examined, 37.5% (6/16) had issues with Board Roles and Responsibility and the previous year it was 68%. The Commission's summer newsletter will have the list of colleges that were sanctioned.

Looking into the Future

The Board has a year to satisfy the sanction (March 2016). The Board has made progress toward fixing the findings, showing evidence, who is responsible, and how it will be done. ACCJC Standards come from study for higher education and its members.

ACCJC Standards Requirements for Board of Trustees:

Board Roles and Responsibilities from an Accreditation Viewpoint

Accrediting Commission standards come from a study of higher education throughout the U.S. to look for best practices and from its members.

The Board must:

1. act as a whole;
2. represent the common good;
3. set the policy direction for the district;
4. employ, evaluate and support the CEO;
5. set policy standards for both institutional and board operations;
6. use the district's resources to achieve the mission;
7. be responsible for the financial health and integrity of the district;
8. monitor performance;
9. create and support a positive climate.

The Board sets policy standards for the District. There are policies in a myriad of areas. Once the policies are established, the Board must follow them. Stepping outside of policies gets the board in trouble, which the team found as an issue. Trustee Harrison shared her concern with the accrediting team not interviewing the whole board as they have in the past and this visit was very brief. The board is doing well in all areas but needs work. The board sets the tone of the District by its actions and its support of the institutions. The Board demonstrates its professionalism by being ethical, by showing integrity in terms of what it asks for and how it works, and by supporting the presidents and CEO in doing their work.

Realm of the Board

Board is responsible for the WHAT. The Board is responsible for WHAT you do in strategic plan, WHAT your goals are, setting outcomes and WHAT they are, and for the WHAT of the limits. Limits are the policies that set boundaries around what you will and will not do. Colleges are responsible for the HOW – how they get there and how it is done. The Board instructs the Chancellor of WHAT they want. It is the responsibility of the Chancellor to carry out HOW to do it. The Board cannot tell the Chancellor HOW to do it.

The Board convened to break at 12:57pm
The meeting reconvened at 1:02pm

A Tale of Three Boards

The board, in groups of three, read case studies and analyzed each case study. They answered the questions in each case study (1) Has the Board acted within its appropriate roles and responsibilities? (2) Has the Board acted in accordance with its policies? (3) How would you improve this situation?

From Good to Great

We have a good board. The Commission expects the board to change what is wrong. Good Boards follow the rules. A great Board gathers its colleges and has a serious talk about strategic planning, sets a mission and vision, aligns with the resources to make it happen, evaluates and assesses the outcome. This allows a District to move forward.

ADJOURN

President Longville adjourned the meeting at 2:00pm.

Joseph Williams, Clerk
San Bernardino Community College District
Board of Trustees