



Date: August 31, 2015
 Time: 3:30 p.m.
 Location: LRC 226

Crafton Hills College
Agenda
Institutional Effectiveness, Accreditation, and Outcomes Committee

Members and Guests

Matt Adams
 Larry Aycock
 Tina Gimple
 Colleen Hinds
 Glen Kuck

Ralph Rabago
 Bryan Reece
 Kristi Simonson
 Mark Snowwhite

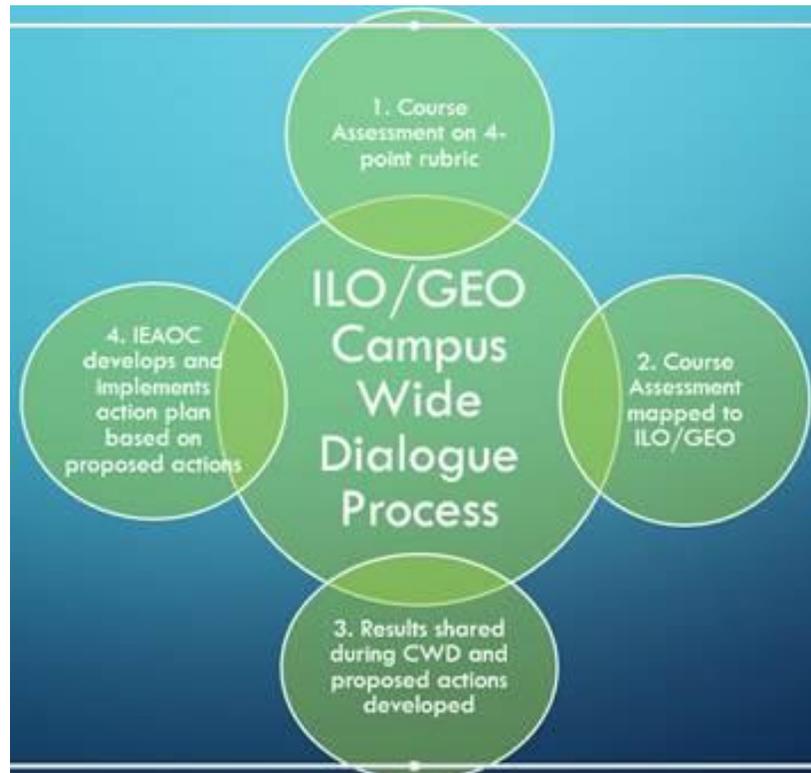
Rebecca Warren-Marlatt
 Gary Williams
 Daniel Word
 Keith Wurtz

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes, May 5, 2015		
Charge, Membership, Operational Rules		
New Member Mentor Assignments		
Committee Self Evaluation Results, Review and Discuss		
Interesting Times: Accreditation Task Force Recommendations and Brice's Statement (Rebecca)		
Update, Progress and Action Plan: Responses to ACCJC Recommendations (Keith, Rebecca, Glen) <ul style="list-style-type: none"> • Brief Report, District Task Force • CHC Template 		
CHC Annual Outcomes Assessment Progress (Keith) <ul style="list-style-type: none"> • Review the current status of outcomes assessment at Crafton Hills College as of the 2014-2015 academic year • Review the process for campus wide dialogue and <i>completing the loop</i> • Review the focus areas for 2015-2016 • Generate an action plan based on the ILO and GEO assessment results and proposed actions 		
Letter to ALOs from Dr. Lisa Norman regarding Hiring Committee Confidentiality (RWM)		
Adjournment		

Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.



Institutional Effectiveness, Accreditation, and Outcomes Committee

Charge: The Institutional Effectiveness, Accreditation, and Outcomes Committee will facilitate sustainable continuous quality improvement of the organization. The members will:

1. Fulfill their responsibilities as described in *Committee Responsibilities* in the *CHC Organizational Handbook*.
2. Become knowledgeable about Accreditation processes and standards and serve as a resource to the campus.
3. Guide the accreditation process for the entire college, including:
 - a. Development of timelines, policies, and procedures for accreditation within the guidelines provided by ACCJC (Accrediting Commission for Community and Junior Colleges).
 - b. Recommend and support training for faculty, staff, and management with regard to accreditation standards, policies, and procedures.
4. Guide the Outcomes Assessment process for the entire college, including:
 - a. Develop a college assessment plan that is easy to use and meaningful
 - b. Develop best practices for creating and assessing outcomes (SLOs, SAOs, ILOs)
 - c. Provide meaningful feedback, suggestions, and guidance on the outcome assessment process for the purpose of improvement
 - d. Coordinate training for faculty, staff, and management with regard to outcomes and their assessment.
 - e. Review learning assessment results each year, and use them to inform the work of the committee.
5. Provide a forum for on-going dialogue with regard to Accreditation and Outcomes Assessment (SLOs/SAOs).
6. Recommend staff and faculty membership of Accreditation subcommittees to the President.
7. Serve as co-chairs of accreditation standard subcommittees.
8. Recommend to the President a list of qualified candidates for the task of editing Accreditation reports.
9. Review and provide input on midterm, follow-up, and other special reports to the Commission. If requested by the ALO, help draft such reports.
10. The committee co-chairs will coordinate the preparation of the self-study. The standards subcommittee co-chairs will coordinate the preparation of their respective sections of the self-study with input from the committee and the ALO.
11. Report to the Crafton Council.
12. Encourage members of the college community to serve on accreditation teams.

Membership: Accreditation Liaison Officer (*co-chair*); Vice President, Instruction or designee; Vice President, Student Services or designee; Vice President, Administrative Services or designee; Dean, Institutional Effectiveness, Research and Planning; two Deans (including one each from Instruction and Student Services,); a minimum of eight faculty (including the Instructional Assessment Specialist, one Academic Senate Executive Member, and at least one faculty from Student Services); one Classified Senate representative; one CSEA representative; and one Student Senate appointee.

Term: Two Years (for appointees)

