

## Faculty Office Safety Self-Inspections

### Summary of Findings

Date of Inspection: January 8, 2014

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#### Summary

On January 8, 2014, the majority of faculty offices at CHC were inspected for safety issues by the appropriate dean and the VP, Administrative Services. The following table is a summary of the findings and recommended corrective action.

<b>Building &amp; Room Number</b>	<b>Description of Finding</b>	<b>Recommended Corrective Action</b>	<b>Manager</b>
CHS 241	Seismic Issue – shelving is not fastened to brackets and cabinets over 42” high not secured	Anchor shelving to brackets and tall cabinet to the wall	Rick Hogrefe
GYM 105 (office)	Seismic Issue – cabinets over 42” not secured	Anchor tall cabinet to the wall	Rick Hogrefe
GYM 113	Seismic Issue – cabinets over 42” not secured	Anchor tall cabinet to the wall	Rick Hogrefe
LADM 210	Seismic Issue – shelving is not fastened to brackets and cabinets over 42” high not secured	Anchor shelving to shelving brackets and anchor tall cabinet to the wall	Rick Hogrefe
LADM 231	Seismic Issue – shelving is not fastened to brackets and cabinets over 42” high not secured	Anchor tall cabinet to the wall	Rick Hogrefe
LADM 226	Seismic Issue – shelving is not fastened to brackets	Anchor shelving to shelving brackets	Rick Hogrefe
LADM 107	Seismic Issue – shelving is not fastened to brackets	Anchor shelving to shelving brackets	Rick Hogrefe
OE1-115	Seismic Issue – cabinets over 42” not secured	Anchor tall cabinet to the wall	June Yamamoto
OE1 124	4 drawer file cabinets are not secured and boxes on top of the cabinets are cluttered creating a seismic issue.	Organize and secure boxes or appropriately store in another area. Anchor cabinets to wall	June Yamamoto
PAC 111	Seismic issue - Shelving is not attached to wall	Attach shelving to wall	Rick Hogrefe
PAC Tech Booth	Safety/Health Hazard: sewer smell in tech booth	Investigate and develop solution	Rick Hogrefe
SSA 223	Seismic Issue – heavy items (boxes of slides) stored on shelves	Move to lower shelves, dispose of any unneeded items, or remove to an appropriate storage area	Rick Hogrefe
SSA 334	Seismic Issue – cabinets over 42” not secured	Anchor tall cabinet to the wall	Rick Hogrefe
SSA 322	Clutter	Remove clutter and organize office to facilitate proper cleaning and eliminate potential ergonomic, proper exit and pathways, and	Bryan Reece

		cleaning issues	
BK 106	5 shelves bookcase by door needs to be secured	Anchor bookcase	June Yamamoto
BK 105	6 shelves bookcase by desk needs to be secured	Anchor Bookcase	June Yamamoto