

Classified Senate Meeting
Minutes
September 10, 2009

- I. The meeting was opened at 12:10pm by Candace Leonard, President.

Officers present: Candace Leonard, President; Karen Peterson, Vice President; Kelly Bingham, Treasurer; Betty Jo Wood, Senator; Rebecca Orta, Senator; Carol Pister, Senator; David Williams, Senator.

Officers absent: None

Members present: Linda Litvinoff, Aimee Marshall, Kathy Wilson, Nati Rodriguez, Barbara Williams, Liane Jiminez, Tina Gimple, Kristi Simonson, Jackie Wingler, Cynthia Bidney, Jonathan Townsend, Betty Weischadle.

- II. College President's Report

Gloria Harrison discussed the budget issue. She acknowledged that there is a budget that has been approved by the Legislature but that not all of the details have been put into law. There is concern of overestimation of revenues due to home foreclosures and loss of property and income taxes. She explained the proposed cuts to categorical programs and some of the questions that are currently being considered. Human Resources is working to update the Seniority List, which is not made available to employees. There will be no SERP offered to Classified Professionals because the staff is already sparse. Instead they are identifying vacant positions that can wait to be filled. If there are layoffs, they will be district wide and she recommended that everyone know their hire date and category. Planning for the 2010-11 school year is going to mean big decisions and everything is being considered, although the ultimate goal is not to resort to layoffs. She briefly discussed the building projects and reminded everyone that the funds for building come from a completely separate set of funds that was allocated some years ago for the construction of the pool and the new Learning Center.

Following her report, President Harrison answered additional questions from the staff regarding March 15 layoff notices, furloughs, Summer session, and the possibility of further cuts to categorical programs. She reiterated that nothing has been decided yet and that the hope remains that layoffs will not be necessary.

- III. Minutes from the June 11 meeting were approved as emailed.
Minutes from the August 13 meeting were approved as corrected.

- IV. Treasurer's Report

Kelly Bingham reported a balance of \$770.51 minus \$100 to be given to Michaelle Riggs for the Welcome Back BBQ.

- V. Senate President's Report

Candace started by saying that she doesn't know any details in regards to the tax increase email that was sent by CSEA. She said that this is a busy year already and that Classified Staff are being asked to participate in a number of committees. The Executive Officers met to set some goals

for the Senate and she is confident that the Senate is headed in a positive direction. We are going to need to do some fundraising this year and the Fundraising Committee will be meeting very soon. The Crafton Council has worked hard to meet the challenges of accreditation. All employees might soon be receiving an invitation to be a part of the Chancellor's Evaluation and she encourages the staff to participate. Candace will also be creating a survey for all Classified Staff and hopes that anyone with a question for the survey will send it to her.

VI. Committee Reports

- A. Personnel Interests—Betty Jo had nothing new to report.
- B. Elections Committee—Karen asked that anyone interested or willing to be Senate Secretary to let her know as soon as possible.
- C. Fundraising Committee—Kelly said they will be meeting next week to discuss fundraisers for the year.

VII. Outside Committee Reports

- A. District Assembly—Kathy Wilson reported that Gloria Harrison had already discussed most of what has been taking place at District Assembly. Mentioned that the Classified Hiring Process is on hold pending feedback from CSEA. Also briefly discussed the economic situation and stated that the district is being very conservative with the reserve funds because it is unknown how long this current problem will last.

VIII. Due to the length of President Harrison's report, all Old Business was tabled until the next meeting.

VIII. New Business

- A. It was moved by Karen and seconded that the Senate reimburse Kelly Bingham for the Jose's lunch. The motion was carried.
- B. Senate Goals for 09-10 school year.
Candace listed the goals established by the Executive Board:
 - 1. Revise Constitution and Bylaws.
 - 2. Create an MOU with CSEA regarding the roles of Senate.
 - 3. Set up a monthly meeting between the Classified Senate President and the CHC President. Candace reported that those meetings are now scheduled.
 - 4. Co-Sponsor a community event with Valley's Classified Senate.
 - 5. Sponsor a student-centered event on our campus.
 - 6. Organize a Classified Days retreat.
 - 7. Ensure that ALL Classified Staff have access to campus email.
 - 8. Program Review for the Senate.
 - 9. Improve communication to all staff.

Candace further stated that anyone with additional goals to add can email them to her.

- C. 2009-2010 Committees—Tabled until the next meeting.

D. MOU Committee—Will not be happening before the first of the year. Valley would like to create a joint committee and we will need 2-3 members. Looking for participants that are familiar with and/or have a relationship with the union.

X. Future Agenda Items—Not discussed.

XI. Comments or Concerns

Q: Why do we need a Classified Senate?

A: The purpose of the Senate is for participatory governance only. All bargaining subjects and questions remain with the union.

XII. The meeting was adjourned at 1:30pm.