

Academic Senate  
March 16, 2011  
Approved Minutes

AS President called the meeting to order at 3:05 pm.

**Members Present:** Denise Allen, TL Brink, Tom Bryant, James Holbrook, JoAnn Jones, Liz Langenfeld, Jessica McCambly, Mark McConnell, Julie McKee, Meridyth McLaren, Robert O'Toole, Scott Rippy, Margaret Yau

**Members Absent:** Debbie Bogh, Robert Brown, Gwen DiPonio, Steve Hellerman, Catherine Hendrickson, Damaris Matthews, Kim McCormick, Snezana Petrovic, Gary Williams, Sherri Wilson

**Guests:** Gloria Harrison, Cheryl Marshall, Stephen Oshiro (tutor), Kristi Simonson, Howard Starbuck, Rebecca Warren Marlatt

I. Reports

Information/Action

A. Administrative Report

Results from ballot measures not in yet. Welcome to come to Strategic Planning meeting or provide information

Appreciation for the writing response from Gloria about the \$80,000 district expenditure.

B. Treasurer's Report

Balance stands at \$4057.94. Received check for current dues.

C. CTA Report

CTA luncheon today. Was well attended. Question about which Faculty are going to Valley. Concern about priority with adjunct. Go by president – if an adjunct has taught the class they have priority for that class at that time. Admin does not as a whole support the moving of faculty to Valley, but at this time we do not know the final outcome.

D. Classified Senate Report

None

E. Student Senate Report

Will be traveling to DC this week. Looking at policies and how they will affect the community college. Had a demonstration against section cuts. SS will be doing classroom visits to discuss election results and multicultural day. Will also be traveling to Sacramento.

Do you have your talking points ready the directly focus on small community colleges in CA? yes.

F. Academic Senate President's Report

Not much change. Don't have results from budget vote. Transfer degree is still in process. Have 3 degrees approved with 2 more coming on board very quickly. Exec will be discussing committee membership. If faculty transfers go through there will be fewer faculty to shoulder the load.

Question: How does the open meeting apply to Exec? We can look into whether the Exec is under the rules of the Brown Act. If it is, we will be more formal about that.

## II. Approval of Minutes

A. March 2, 2011

**Motion:** To accept minutes with corrections to Student Senate and CTA (O'Toole, Bryson, MSC)

*Discussion:* do we need to report to Scott the reason for an absence? As long as not more than 3 consecutive it is okay although and e-mail is helpful.

## III. Old Business

A. Resolution: Course Offering Sustainability

What is the point of the resolution? Eventually there will be a fund created to set aside some of our budget from a time of surplus to help tide us over in periods of drought. Why the president? The president ultimately makes all final budget decisions.

Will having this reserve possibly keep us from getting money that the district should give us? Or will it be taken by the district in times of district need? Possibly.

**Motion:** To reject (Holbrook, Jones, MSC)

## IV. New Business

A. Resolution: Outcomes Committee

Resolution was read.

*Discussion included:* question about the meaning of this resolution? Was this created by a campus committee or borrowed wording? Was created by a campus committee. Question about dialogue. Will true dialogue about SLO's, including both for and against be construed as obstruction of SLO's? No dialogue is still encouraged.

Outcomes is not a senate committee. We are not entirely responsible for this process. The institution has still not identified the process for SLOs. Outcomes committee felt this document needed to come forward first so that the process can then be put forward – statement of support then process follows.

Why is this not a subcommittee of the senate. The outcomes for Accreditation are not just for student outcomes. They also include program outcomes more far reaching than the faculty address.

Unsupported mandates for administrative tasks. This issue is not under the control of the committee.

Not a lot of trust in the process. Issue with being told how to report the process of assessment and change.

Recommendation to ask the faculty what they want.

Are you asking the senate to provide workshops and trainings? No, the committee would create the workshops, and then ask the senate for their support.

Not a senate committee, approval for workshops does not need to come through senate. The committee already has the approval through the committee charges to do this.

It is becoming a workload issue. At the point where we have to make choices about what we do with students. Not under the purview of this committee. The committee is about meeting accreditation.

**Motion:** To extend debate 5 minutes (Holbrook, McKee, MSC)

What is the point of this? To determine who is responsible for this process. It is an academic and professional matter. The outcomes process rests with us.

**Motion:** To approve (Brink, no second)

This document will provide for greater dialogue.

Can make a motion to change some parts of the document to make it more acceptable.

This resolution is

Suggestion to change the last resolved.

Suggestion to change first resolved to remove everything after “about outcomes.”

Suggestion to change second to remove everything after “proficiency.”

Will come back for a second reading.

B. Report to the Board

Statement was read.

Don't want to put Valley in an adversarial position.

Suggestion to change the tone. Praise for work done, but need to move forward away from broadcast radio and television and not support KVCR.

Valley doesn't support KVCR either.

After last meeting, the district did decrease the amount of funding.

There is a statement in the district mission statement, developed by the board.

Avoid contention with Valley.

If it is misappropriation of state funds how has this been able to continue?

Change to inappropriate use.

Strength in numbers – need to have many faculty at the meeting to support Scott and our statement.

**Motion:** To represent the AS at the Board of Trustees meeting and voice our discontent with the way they spend money, including the support of KVCR (Holbrook, Allen, MSC)

*Discussion:* Don't resent that the district spends some money on KVCR but how it is funding. Resent is a very personal term, may want to choose something more business like.

C. Elections

Read the bylaws relating to elections.

Volunteers for election committee? Holbrook will serve.

Scott will not be able to serve as President next year. Need to have someone step up by May.

D. Academic Website

**Motion:** to amend the agenda to add the Academic Website presentation (Brink, Jones, MSC)

The AS website is being developed. Requesting that faculty review the documents and review the format of the website.

[www.craftonhills.edu/facultyandstaff](http://www.craftonhills.edu/facultyandstaff).

V. **Announcements**

Need letters for Professor and Classified of the Year.

Classified Appreciation Luncheon – April 21. Same format as previous years

Opera coming up.

VI. **Statements from the public** (including faculty and staff)

Recommendation to start a disaster kit with an old sheet.

Thanks to everyone who came out and listened to James Ramos. Good feedback.

Suggestion to have Jim give his disaster preparedness workshop again.

VII. **Adjourn**

The meeting was adjourned at 4:48 pm.

Respectfully Submitted,  
Meridyth S. McLaren, Secretary