

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees  
Thursday, July 8, 2010 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:00 p.m.

Members Present:

James C. Ramos, President  
Carleton W. Lockwood, Jr., Vice President  
Dr. Donald L. Singer, Clerk  
John M. Futch  
John Longville  
Dr. Charles S. Terrell, Jr.  
Jess C. Vizcaino, Jr.  
Robert P. Alexander, Student Trustee, SBVC (arrived at 5:20 p.m.)  
Daniel Shedd, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Interim Chancellor  
Dr. Debra Daniels, SBVC President  
Dr. Cheryl Marshall, Vice President Instruction, CHC  
Larry Cicalone, President, KVCR-TV-FM  
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

Gloria M. Harrison, CHC President

Pledge of Allegiance

Ms. Brunelle led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. CONFERENCE WITH LABOR NEGOTIATORS  
Government Code 54957.6  
Agency Negotiators: Renee Brunelle  
CTA  
CSEA  
Management/Supervisors  
Confidential Employees
- B. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
Pursuant to Government Code 54957
- C. CONFERENCE WITH LEGAL COUNSEL  
ANTICIPATED LITIGATION  
Pursuant to Government Code Section 54956.9(b)  
Number of Potential Cases: 1
- D. APPOINTMENT OR EMPLOYMENT  
Interim Vice Chancellor of Fiscal Services  
Pursuant to Government Code Section 54957
- E. APPOINTMENT OR EMPLOYMENT  
Interim Vice President, Administration Services, CHC  
Pursuant to Government Code Section 54957

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Ramos reconvened the public meeting at 5:10 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Dr. Terrell moved, Mr. Lockwood seconded, and the Board members voted unanimously to approve the interim management appointment of Charlie Ng, Interim Vice Chancellor Fiscal Services, District Office, effective July 12, 2010.

Mr. Longville moved, Mr. Futch seconded, and the Board members voted unanimously to approve the interim management appointment of Mike Strong, Interim Vice President Administrative Services, Crafton Hills College, effective July 12, 2010.

The Board considered the appeal filed by Employee Number 10097, a campus security officer, concerning his dismissal from employment. Mr. Lockwood moved, Mr. Futch seconded, and the Board members unanimously voted to deny the appeal.

7. APPROVAL OF MINUTES

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to approve the minutes of May 27, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell

NOES: None

ABSTENTIONS: Vizcaino, Shedd (advisory)

ABSENT: Alexander (advisory)

Dr. Terrell moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve the minutes of June 10, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Alexander (advisory),

8. PUBLIC COMMENT

None.

**Mr. Alexander arrived at 5:20 p.m.**

9. PRESENTATION – BOND PROGRAM UPDATE

Steve Lohr, planning and development director, presented an update on the bond program.

Completed projects at CHC under Measure P include the Lab/Administration Remodel, Lecture Halls Refurbishment, Energy Updates and Infrastructure. Projects completed at

SBVC include Administrative/Student Services, Art and Gallery, Campus Center, Health/Life Sciences, Library, Child Development Center, Student Health Services and Maintenance/Operations/Custodial. Current projects scheduled for completion by June 2011 include CHC Infrastructure, Learning Resource Center and Aquatics Center and SBVC North Hall, Media Communications and Chemistry/Physical Science.

Eleven projects valued at over \$200 million are currently in programming or design under Measure M. Green technology, sustainability and energy efficient principles will be integrated into the building programs along with coordination with utility companies on energy incentive programs.

Construction costs have increased 16.9% from 2006 to 2010. A 3.9% annual increase is projected for the future.

A Program Implementation Plan (PIP) to ensure the success of Measure M was approved by the board.

The five-year plan will be submitted to the board in August for approval.

Mr. Futch asked about space in the new tech building. Mr. Lohr said the plan is to build the new building in a new area so the old building can continue to operate. The new building will be upgraded significantly and will contain the same programs currently in place. Mr. Baron said it will tie into the college's educational master plan. This can be discussed further at the board retreat in August.

Dr. Terrell is advocating for intercollegiate sports at CHC. Dr. Singer added that we should think very strongly about that. Mr. Ramos asked if there has been any thought in going beyond the letter of law with the issue of disabilities. Mr. Lohr said the district is looking at that. Regarding security and safety features such as lighting, the management team works with the local police departments.

Mr. Shedd mentioned better disability access and lighting issues at CHC. Mr. Lohr said there is already a project in line for landscaping and lighting issues at CHC.

Mr. Baron said that he is tired of doing the minimal amount of work in the areas of ADA and security because we need to be user friendly and let the public know we are a safe place to be and offer a user friendly site. Mr. Lockwood urged the staff to get a series of articles out to the public because this should be continually exploited in the community, especially in these times.

## 10. REPORTS

### A. Board Members

- Mr. Futch addressed the CHC student government at their retreat last month where he had the opportunity to explain the role of the elected board. He added his appreciation of Kaylee Hrisoulas, and thanked the students for the chance to speak to the them.
- Dr. Singer urged everyone to attend a performance of the Redlands Theater Festival.

B. Student Trustees

- Mr. Alexander had no report.
- Mr. Shedd brought attention to a glitch in the registration process during summer enrollment. The problem was resolved and those students will receive a refund for the \$7 they were charged in error. The last Region 9 meeting was held at the Moreno Valley campus. He said Moreno Valley is a smoke free campus, and he hoped that our district and this body will consider making the district and our colleges smoke free.

C. Chancellor

- Mr. Baron acknowledged SBVC professor Ed Perez for his work on the mural in the board room. The mural truly reflects the individuals living in the communities we serve.
- He thanked Kaylee Hrisoulas and Ericka Paddock for inviting him to their student retreat. It was fun spending time with the students.
- Mr. Baron was able to attend a meeting with state chancellor Jack Scott and other community college leaders where they had an opportunity to talk about the legislative support by the state chancellor's office and discuss budget issues.
- The Interim Chancellor has been spending more time out in the community. He was asked to be a member of the executive board for the Alliance for Education and a member of the Inland Empire Economic Partnership board of directors. These groups improve coordination between the different schools and work on advocacy. Dr. Terrell said the local chambers of commerce are also a resource.

11. BOARD APPOINTMENTS

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to appoint Mr. Futch to participate in meetings with the auditor to discuss the annual district audit:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to appoint Dr. Terrell to participate in the process to develop a program plan for a proposed new building at the district site:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

12. CONSENT AGENDA

The following changes were made in the Consent Agenda:

Item 12.B.15. Consideration of Approval of Management Employees – Delete appointment of Megan Ratcliff

Dr. Singer moved, Dr. Terrell seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

13. ACTION AGENDA

**Approve Board Policy 7250 – Management Employees**

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to approve Board Policy 7250, Management Employees:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Adopt Resolution – California Department of Education**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to adopt a resolution for the California Department of Education:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve Bond Measure P Construction Change Orders and Contract Amendments**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve the following change orders and contract amendments for the Bond Measure P Capital Improvement Program construction contracts at CHC and SBVC:

**CHC – Community Recreation Facility**

Champion Electric, CO-02, in the amount of \$16,528.00

Condor, Inc., CO-03, in the amount of \$10,492.00

RVH Constructors, CO-03, in the amount of \$11,681.00

CHC – Infrastructure 2/3/4

Couts Heating and Cooling, CO-03, in the amount of \$11,986.00

SBVC – Media/Communications

RC Construction Services, CO-05, in the amount of \$4,500.00

Southcoast Acoustical, CO-01, in the amount of \$393.00

RVH Constructors, CO-03, in the amount of (\$166.00)

Pro-Tech Mechanical, CO-03, in the amount of \$972.00

America West Landscape, CA-01, in the amount of \$1,628.00

America West Landscape, CO-02, in the amount of \$7,128.00

SBVC – North Hall

Mountain Movers, CO-02, in the amount of \$3,358.00

Devries Construction, CO-04, in the amount of \$33,142.00

Stolo Cabinets, CO-01, in the amount of \$3,996.00

Inland Building Company, CO-05, in the amount of \$3,099.00

Sierra Landscape, CO-01, in the amount of \$4,912.00

SBVC – Chemistry/Physical Science

Crew, Inc., CA-01, in the amount of \$8,719.00

Crew, Inc., CO-01, in the amount of \$4,347.00

RC Construction, CA-01, in the amount of \$6,120.00

RC Construction, CO-01, in the amount of \$61,536.00

Prime Painting Contractors, CO-01, in the amount of \$917.00

Fischer, Inc., CO-02, in the amount of \$11,608.00

Couts Heating & Cooling, CO-03, in the amount of \$52,545.00

RDM Electric Co., CO-04, in the amount of \$21,161.00

Marina Landscape Inc., CO-01, in the amount of (\$192.00)

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Award Bid and Approve Contract for KVCR Tech Core Package Project - SBVC**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to award bid and approve contract with Capstone Construction Company, Inc. for the KVCR Tech Core Package for the Media/Communications Building Project, Bid Category No. 21, SBVC, in the amount of \$300,570.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Award Bid and Approve Contract for KVCR Broadcast Systems Relocation Project - SBVC**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to award bid and approve contract with TV Magic, Inc. for the KVCR Broadcast Systems Relocation Project, SBVC, in the amount of \$2,006,894.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve Proposals for Engineering Services from Snipes-Dye Associates – SBVC and CHC**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve a proposal from Snipes-Dye Associates for preparation and processing of a Storm Water Pollution Prevention Plan (SWPPP) for the Learning Resource Center, CHC, in the amount of \$7,500.00 and approve a proposal from Snipes-Dye Associates for the preparation and processing of an SWPPP for the Chemistry/Physical Science Building, SBVC, in the amount of \$7,500.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve Proposal for Civil Environmental Consulting Services from Vista Environmental Consulting LLC - CHC**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve a proposal from Vista Environmental Consulting LLC for environmental consulting services, CHC, in the amount of \$126,500.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve Amendment 001 to the P2S Engineering, Inc. Contract - SBVC**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 001 to the P2S Engineering, Inc., agreement for engineering services, in the amount of \$38,500.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve Contract with Blackboard Connect**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve a contract with Blackboard Connect to provide instant communication to defined user groups, in the amount of \$52,400.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve Contract with Schedule 25 for Facilities Scheduling Software**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve a contract with Schedule 25 for facilities scheduling software, in the amount of \$127,050.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve Measure M Program Implementation (PIP)**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve the Measure M Program Implementation Plan:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

**Approve the District Strategic Plan**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve the District Strategic Plan:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

### **Approve District Technology Strategic Plan**

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve the District Technology Strategic Plan:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino  
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

## 14. INFORMATION ITEMS

### A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects

Mr. Vizcaino asked for clarification of charges to the district on a change order to the district when it appeared to be a contractor error. Alan Rosen, program manager, responded that, in this particular instance, it could not be determined unequivocally if it was an installation error so an agreement was reached on the amount of the change order. Regarding the cost to replace certain items for the CHC swimming pool, Mr. Rosen said that some parts were never obtained initially and some parts were nonfunctional. Regarding the plants and shrubs, there may have been some loss but about 90 percent were salvaged and have been planted on the campus.

Mr. Rosen explained the change order process from beginning to end. He said it is a thorough process which is taken very seriously and everyone is encouraged to keep the district's best interest in mind.

Mr. Baron pointed out the explanation and details are explained in every change order summary.

### B. Budget Report

Mr. Baron reported the budget is on track as reported at the board workshop, and it looks like we can move a positive balance into the reserve. He said the district is doing very well fiscally.

### C. Purchase Order Report

### D. MOU – CTA Article 13: Workload

### E. Applause Cards

15. STAFF REPORTS

A. CHC President

- A written report was submitted to the Board.

B. CHC Academic Senate

- Absent.

C. CHC Classified Senate

- Absent.

D. CHC ASB

- Student Senate members introduced themselves. Students congratulated Charlie Ng and thanked Chancellor Baron and Trustee Futch for their presentations at the CHC student government retreat.

E. SBVC President

- A written report was submitted to the Board.

F. SBVC Academic Senate

- Absent.

G. SBVC Classified Senate

- Absent.

H. SBVC ASB

- Damaris Castillo-Torres reported lots of lines during registration to add classes. Not having the first summer session impacted students. "Cool" zones will be set up in some areas during registration. Students will have an opportunity to meet and visit with their AS representatives at the first "meet and greet" on August 19.

Dr. Terrell said we are in a tough spot when it comes to capping enrollment. Mr. Lockwood encouraged the students to continue to bring their issues to the board. Student Trustee Shedd will advocate at the state level to the extent he can. Mr. Futch said the students need to remain united on any given issue because together they can make things happen.

I. KVCR

- A written report was submitted to the Board.

J. CTA

- Absent.

K. CSEA

- Five delegates from the district will be attending the association's annual conference in Sacramento. Attendees will hear from California's state leaders and also consider other association business. Four members of SBVC and CHC's maintenance, operations, custodial and grounds

departments will participate in CSEA's annual M&O conference where participants receive vital professional development to update their certifications and learn new skills.

16. ADJOURN

Mr. Ramos adjourned the meeting at 7:00 p.m.

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Donald L. Singer, Clerk  
San Bernardino Community College District  
Board of Trustees