

**San Bernardino Community College District District Strategic Planning Committee  
Suggested Planning Process and Content Timeline, Phase I**

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3E

<b>Step/Section</b>	<b>Target Completion by Meeting of:</b>	<b>Responsibility</b>	<b>Status/Comments</b>
Orientation, groundwork	12/11/09	M. Lee, DSPC	Done
Review and discuss existing College Plans: Strategic Directions/Initiatives and Goals.	12/11/09	DSPC	Done
Review and discuss CCC System Strategic Plan.	12/11/09	DSPC	Done
Review and discuss effectiveness and impact indicators: ARCC.	12/11/09	DSPC	Done
Review and discuss effectiveness and impact indicators: Enrollment management.	12/18/09	DSPC	Done
Review and discuss District and College foundational documents.	12/18/09	DSPC	Done
Review and discuss ACCJC Planning Rubrics.	12/18/09	DSPC	Done
Review and discuss available environmental scan results (1 of 3).	12/18/09	DSPC	Done
Draft working set of Strategic Directions and Goals based on document review and discussion to date.	12/18/09	M. Lee; DSPC review	Done
Review and discuss available environmental scan results (2 of 3).	1/15/10	DSPC	
Draft summary tables of effectiveness and impact indicators.	1/15/10	M. Lee; DSPC review	
Review, discuss, and revise working set of Strategic Directions and Goals.	1/15/10	DSPC	
Review, discuss, and report on major strategic issues (1 of 3).	1/15/10	Designated Subcomms	
Review and discuss available environmental scan results (3 of 3).	1/29/10	DSPC	
Review, discuss, and report on major strategic issues (2 of 3).	1/29/10	Designated Subcomms	
Draft principal patterns and trends based on environmental scan.	2/5/10	M. Lee; DSPC review	
Review, discuss, and report on major strategic issues (3 of 3).	2/5/10	Designated Subcomms	
Consolidate Subcommittee reports on major strategic issues.	2/26/10	M. Lee; DSPC review	
Draft planning assumptions and constraints.	2/26/10	M. Lee; DSPC review	
Draft specifications for evaluation and revision.	2/26/10	M. Lee; DSPC review	
Discuss, and if needed revise, working set of Strategic Directions and Goals.	2/26/10	M. Lee, DSPC	
Draft Glossary of Terms.	3/12/10	Glossary Subcomm	
Solicit and obtain feedback on revised set of Strategic Directions and Goals: Progress reports and draft distribution.	3/12/10	M. Lee, with DSPC members	
Discuss, and if needed revise, working set of Strategic Directions and Goals based on feedback.	3/26/10	M. Lee, DSPC	
Incorporate Objectives and Action Plans as needed and available from College Plans.	4/9/10	M. Lee; DSPC review	
Draft of Strategic Directions, Goals, Objectives, and Action Plans, with supporting materials noted above, to be reviewed by District Assembly, campuses.	4/23/10	M. Lee; DSPC review	
Discuss, and if needed revise, draft based on feedback.	5/7/10	M. Lee, DSPC	
Draft front matter.	5/14/10	M. Lee	
Draft description of integration.	5/14/10	M. Lee	
Refine, edit final draft of complete DSP for Assembly, Board.	8/18/10	M. Lee, Edit Subcomm	