



## MEETING AGENDA

Attendees: June Flores, James Garcia, Santos Martinez, Ben Gamboa, Virginia Diggle,  
Ron Gerhard

Thursday, June 19, 2008; Time: 8 a.m. -6 p.m.

1. A look back at fiscal year 2008 (8:00 –9:30)
  - a. Purchasing
  - b. Contracts
  - c. Warehouse
2. Review of 2008 goals and status (9:30 – 10:30)
3. Setting of goals and objectives for fiscal year 2009 (10:30 – 12:00)
4. Lunch – to be provided (12:00 – 1:00)
5. Review of mission and procedures (1:00 – 2:00)
6. Review of various legal codes, Board Policies and Administrative Regulations (1:30 – 2:30)
  - a. Surplus Property
  - b. Asset tracking and management
  - c. Construction
  - d. Purchasing
  - e. Contracts
7. Cal Card Program Overview (2:30 – 3:30)
8. Electronic Quotes attached to PRs (3:30 – 4:00)
9. Package Tracking Software and alternatives ( 4:00 – 4:30)
10. Potpourri (4:30 – 6:00)