

Crafton Hills College

Academic Senate Agenda & Minutes

Date: February 5th, 2014
 Next Meeting: Feb 5th
Time: 3:00 – 5:00 p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.gh
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

<p>Members – Roll Call by Sign in <u>Career Ed & Human Dvlpmnt</u> TL Brink Jim Holbrook JoAnn Jones Meridyth McLaren</p> <p><u>Senators at Large</u> Rey Bell Patricia Menchaca</p>	<p><u>Math, Eng & Instr. Suprt</u> Kathleen Gibson Catherine Hendrickson Dean Papas/Gwen DiP Scott Rippy Sherri Wilson Gary Williams</p>	<p><u>Arts and Sciences</u> Brianna Andrews Denise Allen-Hoyt Robert Brown Richard Hughes Jessica McCambly Mark McConnell Julie McKee Bob O'Toole Snezana Petrovic Diane Purvis (PT rep)</p>	<p><u>Student Services</u> Debbie Bogh Damaris Matthews Mariana Moreno Kim McCormick</p>
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Guests:

	DISCUSSION / ACTION	FURTHER ACTION
Call Meeting To Order	Meeting was called to order at 3:02 by AS President.	
Special Presentations		
Administrative Report (5 min)	President Marshal reported. Please read the budget study. Open meeeting at district next week. The District is in and should continue to be in a growth mode for the next few years. Study supports. Our district is in a good position to grow, especially at CHC. Strategic growth could will benefit the entire district.	
Treasurer's Report (1st mtg) (2 min) McKee	Balance stands at \$1156.16.	
CTA Report (2 nd mtg) (5 min) McLaren	Luncheon on 19th. Bowling on 22 nd . First negotiation meeting last Friday.	
Classified Senate Report (1st mtg) (3 min)		
Student Senate Report (1st mtg) (3 min)	Club rush next Wednesday.	

AS President's Report (10 min) Allen	President-Elect needed. Past president term is ending. Advancement in Rank – current practice is not documented. Not how Valley does it. Need to forward our approved process to the district as an AP.	
Informational/Action Item (2 nd mtg)		
Approval of Minutes (3 min) Allen 1.27.14		
AS Committee Reports 1st meeting of the month: A. District Assembly (Jim) B. Chairs (Julie) C. Honors Steering (Debi) 2 nd meeting of the month: D. Curriculum (Mark M) E. Educational Policy (Rich H) a. Auditing policy F. Educational Technology a. Tablet Initiative Other Committee Reports G. SSEEMM (1st meeting)	A. JoAnn Jones reported on DA. Meeting at Valley on Friday on AB86. District working on updating policies and procedures. B. New counseling chair attended. Work has begun on both the summer and fall schedules C. Some upcoming events – student research conference and Tea with the Deans G. SSEEMM – met last week. Discussion about Leading from the Middle academy. Need volunteers to work on this. Reviewed the environmental scan.	
Old Business A. Audit Policy B. Living Catalog (update) C. CHC Mission, Vision, Values	A. Changes suggested to C3 and D1 – as forwarded by SBVC AS. Motion: to approve with changes (Hughes, Holbrook, MSC). <i>Discussion:</i> What about classes with additional cost/consumables that are not covered by a lab fee. Need to make sure departments/divisions retain the right to establish process. B. Continuing to work on living catalog. C. Review current and proposed changes. Motion: to move discussion/activity to after SCAN report (Matthews, Brink, MSF) <i>Discussion:</i> continue with agenda as listed. Of more interested and relevance. The Mission, vision and values are being presented to all shared governance groups. The current Mission, Vision and Values statements along with proposed changes were presented and discussed. The input from the AS along with the input from the other shared governance groups will be taken back to the Ed Master Plan committee to further refine the statements. The item will come back to senate in late spring.	Add Mission, Vision and Values to agenda
New Business (30 min) A. Environmental Scans Report (Keith Wurtz)	A. The report was presented and input given by the AS. Additional input is desired, so the item will be continued to the next AS meeting.	
Announcements		
Statements from the public	None	
Adjourn	5:00pm	
Future Business A. Credit/Non-Credit classes	A. Report as needed	

<ul style="list-style-type: none"> B. Class Size Process/position paper C. Program Discontinuance D. New Program Devlpmt E. Advancement in Rank F. College Hour Calendar G. Preview of the Electronic Ed Plan Tool H. CA virtual college Presentation (Trelisa) I. Confidence/no confidence policy (with exec) 		
<p style="text-align: center;">Mission Statement</p> <p>To advance the education and success of students in a quality learning environment.</p>	<p style="text-align: center;">Vision Statement</p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p style="text-align: center;">Institutional Values</p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>

DRAFT