

Crafton Hills College

Academic Senate Unapproved Minutes

Date: October 3, 2012

Time: 3:00 – 4:45 p.m.

Location: LRC 226

Members Present (Bold)

Career Ed & Human Dvlpmnt
TL Brink
 Ken Bryson
Jim Holbrook
JoAnn Jones
Meridyth McLaren
 Diane Pfahler

Members Absent (Italics)

Math, Eng & Instr. Suprt
 Kathleen Gibson
Catherine Hendrickson
 Dean Papas
Scott Rippy
 Sherri Wilson
Gary Williams

Arts and Sciences

Denise Allen
Robert Brown
Steve Hellerman
Richard Hughes
Marina Kozanova
Jessica McCambly
Mark McConnell
Julie McKee
Bob O'Toole

Student Services

Debbie Bogh
 Judy Giacona
Damaris Matthews
Mariana Moreno

Guests: Augustin Equihua, Raju Hedge, Deana Jensen, Cheryl Marshall, Kim McCormick, Krysten Newbury, Snezana Petrovic

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order • Recording of meetings	Exec decided no recording. To be in compliance this would be a disruption of proceedings.	Add to a future agenda – who, how, in what manner
Administrative Report (10 min)	Cheryl Mashall reported: A. New building discussions are continuing. Footprints have been established. Looking at what the bond can fund, naming possibilities, other areas for donations. Thanks for faculty for input about space needs. Will be looking at schedule for the next few years. Upcoming discussion will include user space. B. Great shake out coming 10/18 at 10:18. Classrooms will be evacuated. Should students be informed? Use your judgement. How long will the drill take? About 20 minutes. Will schedule a practice for night classes. C. Was informed by the AS President that there is not enough money in the AS budget to cover all of the travel for AS conferences. Will look at getting more money and increase budget for next year. D. 1979 FTE for fall. Looking at numbers for spring schedule. E. Distributed information on Student Success Act. Many of the things that will need to be measured we are already doing in some capacity.	Suggestion to add to future agenda. How do we do an ed plan for every student? Role of technology? Templates? Add 1456
Treasurer's Report (2 min) McKee	Balance stands at \$ 2359.77. Read thank you letter from Timothy Holcom – wants to donate 4.0 scholarship to Respiratory program.	
CTA Report (5 min) McLaren	Nothing new to report.	
Classified Senate Report (3 min) Mealey	None	
Student Senate Report (3 min) Equihua	Goodwill truck is on campus until Oct 26 th .	

<p>AS President's Report (5 min) Allen</p> <ul style="list-style-type: none"> A. Blackboard Community Shell/Shout Out B. Committee Table C. Guidelines for Prioritizing Course Offerings in a climate of Budget Cuts D. Posting of AS committees minutes 	<ul style="list-style-type: none"> A. Academic Senate now has a website linked off the main Crafton Web page. B. Committee link on the website. Will be updated as changes occur. C. Another form for comments sent out last week. Deadline is mid October (Oct. 19th). Will have to make some serious decisions regardless of the outcomes of the election. D. Minutes will be posted on the website. AS as well as all committees. E. District Assembly – don't have a reporting time for this group, or a specific person. Recommend that we do this. Motion: To add District Assembly as a committee report (Wilson, Holbrook, MSC) 	
<p>Approval of Minutes (3 min) Allen</p>	<p>Motion: to approve with correction (Holbrook, Bogh, MSC)</p>	
<p>AS Committee Reports</p> <ul style="list-style-type: none"> A. Chairs B. Curriculum C. Ed Policy (Hughes) D. ETC (McLaren) E. Honors Steering 	<ul style="list-style-type: none"> A. Reviewed committee charges. In discussion about R25 (sheduling program) in particulatr as they relate to the science classrooms. Looking at syllabus components. Looking at getting SLO's posted in an accessible place. Accreditation Conference at Valley. B. None C. Looking at academic integrity. Distributed a copy of the statement. Wanting common language for both colleges. Specifically looking at this for DECC – online students. This is a procedural change not a policy change. Motion: to take recommendations forward and bring back before final (McKee, O'Toole, MSC) <i>Discussion:</i> some grammatical and additional wording suggestions. D. ETC - none E. Honors Steering - none 	<p>Make sure the document comes back.</p>
<p>Old Business</p> <ul style="list-style-type: none"> A. PT Faculty Rep B. IRB C. Presidential hiring process and Campus Tours & Forums D. ACCJC evaluation E. Bylaws 	<ul style="list-style-type: none"> A. Laura Walker was appointed as PT rep. B. Going forward to Crafton Council C. Exec discussed who should be on the committee. Decided it should be Denise Allen. Notice about the positions has been coming out in e-mail. Oct 8th – screening. 29th 1st level interviews, 30th campus tours. D. Received some comments. Those were sent out. Would like approval to send these as our comments. Motion: to forward with change (Bogh, O'Toole, MSC) E. Bylaws will be sent out for first reading. 	<p>Bylaws first reading on next agenda</p>
<p>New Business (20 min) Allen</p> <ul style="list-style-type: none"> A. AS Vice Chairs B. Senate position on make up exams C. Wait lists 	<ul style="list-style-type: none"> A. Potential AS Committee Vice-Chairs: Motion: To create vice-chairs (Brink, Matthews, MSC 1 nay) Chairs: <u>McKee</u>, Wilson, Jones, McConnell Curriculum: McConnell or <u>Hendrickson</u> Honors Steering: Bogh or <u>Brink</u> B. May be more of an issue for adjunct faculty. Some campuses have a testing center. Does this need to go to a committee for further discussion. Should this be Ed Policy? Have Kirsten Colvey come and tell us what is going on. C. Valley is currently using. Have identified a few issues but nothing extreme. AR recommendation is to wait until after spring. 	<p>Invite Kirsten Colvey to come and report.</p>

Announcements	Tues & Wednesday (10/9&10) Recruiter will be on campus for a green work space company. Biological weapon drill on Friday. Geology field trips are starting.	
Statements from the public	None	
Adjourn	Meeting was adjourned at 4:44 pm.	
Mission Statement To advance the education and success of students in a quality learning environment.	Vision Statement To be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values creativity, inclusiveness, excellence, and learning-centeredness.