

**Academic Senate
Unapproved Minutes
September 19, 2007**

Academic Senate Vice President Catherine Pace-Pequeño called the meeting to order at 3:02 pm. Senate President Rick Hogrefe was absent due to a death in the family.

Members Present: Daniel Bahner, T.L. Brink, Debbie Bogh, Kathy Crow, Milly Douthit, Steve Hellerman, Catherine Hendrickson, Jim Holbrook, Marina Kozanova, JoAnn Jones, Sandra Moore, Mark McConnell, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeño, Ralph Rabago, Mark Snowwhite, Frances White, Gary Williams, Sherri Wilson

Members Absent: Ryan Bartlett, Jane Beitscher, Robert Brown, Jodi Hanley, Rick Hogrefe, Damaris Matthews, Mario Perez, Snezana Petrovic, Diane Pfahler

Guests Present: Gloria Harrison, Diva MacSeng, Ericka Paddock

I. Administrative Reports

A. President's Report

Reported on distribution of money. Still trying to decide which pots are available. The college will be receiving some instructional money from the State. Considerations are based on planning process.

1. Received money last year for safety, will also be receiving again this year – will buy radios. There is some green waste that needs to be addressed and some ADA furniture will be purchased. Some money for the Safety Committee and for safety repairs. Will buy some temporary lights, rather than continue to rent.
2. Had \$200,000 in one time money from last year.
 - a. Some of it going to marketing and Blackboard upgrade.
 - b. Will buy some research software requested by the Psych dept,
 - c. Some money for utilities, some into science supplies and a lab tech. Some into maintenance and signage.
 - d. Instructional priorities – replace chairs in chemistry class, easels for the art department, laptops and printer, percussion instruments, helmets for fire science.
3. Using PFE funds
 - a. Upgrade furniture in Library 309 and for technology equipment.
 - b. Will remodel a section of the gym so weight can be moved upstairs.
 - c. \$6000 will be left in a reserve for anything that comes up in the spring.
4. Still working on the computer mall in the library 1st floor. First priority then remodel of the 3rd floor of LADM.
5. Money for positions - Will fill the reading position this spring. Had 4 vacancies from last year. Will fill 2. Use the other money to meet Title 5 requirements. Art position will be filled in Fall 08. State came out with obligation for faculty. Are about 15 positions over the state requirement. So no new faculty positions will be created. A notice was given to a classified staff member about the elimination of his/her position due to financial issues (categorical program). Another categorical

program is being looked at to make sure money is not going just administration. Do not want to lose any employees.

6. Enrollment is going well. Valley enrollment is also going well – final say will come in spring.
7. Next meeting – will talk about what to expect in terms of construction. A lot is infrastructure, so we won't see too much on campus. Trenching may affect some parking lots and the quad. Work will be done in shifts so as to avoid any major interruptions.

II. **Approval of Minutes from September 5, 2007**

Motion: To approve (Williams, Hellerman, MSC)

III. **Treasurer's Report**

Balance stands at \$1474.24.

IV. **Other Reports**

A. Classified Senate Report

Dave Molnar has resigned Presidency. Miriam Williams is now president. Many fundraisers scheduled for the semester.

B. Student Senate Report

AS days Monday and Tuesday. Still collecting supplies for the troops. Loma Linda made a large donation. Political science department helped out with AS days. Thanks to the CDC as well. Addressing issue of student survey. Thanks from the faculty to the two student reps who came to the scheduling meeting. AS also had representatives at the Redlands College Fair. A lot of interest in the Crafton table.

V. **Senate President's Report**

A. Accreditation Update

We are now in phase three of process. We need to document how we adhere to the standards. Teams are to submit reports by the end of semester. Reports will be made into a cohesive whole with the intent of submitting it to the June board meeting. The college has received the new rules and rubrics. We have made bold moves so that the accrediting team sees something new this time around. Request that faculty wear their t-shirts on accreditation day. In general, teams are on track and making good progress according to the rubrics.

B. Title V Update

1. Goals

- a. DREAMS express should not be a separate entity but rather integrated into all other aspects of campus life. Have been writing new curriculum and courses in math and English. Discussion about math and English for EMS students. There is a Basic Skills initiative across the state. We need to identify best practices and then look to see which ones we don't do well. Also looking at issues of sustainability of improving learning.
- b. A cross campus initiative to support student success –
 - (a) Answer centers – over 3000 students used the answer centers. 95 faculty and staff also participated.
 - (b) Orientation tours another example.
 - (c) Dr. Ross coming to speak about student engagement. Looking at learning communities. Have been shown to increase student retention and success.
 - (d) Looking at student assessment tests. Are going to have to address student reading levels.

C. Technology Planning Update

Have created groups to address each area of the plan. Working on creating goals for each area. Committee is open to everyone who wants to participate.

VI. Old Business

VII. New Business

Initial discussion about finals schedule. There is a suggestion from the new VP of Instruction to eliminate current way of doing finals and make the last week a normal class week. General consensus that this is a good idea. Faculty request that it be put on a future agenda for formal discussion.

VIII. Committee Reports

- A. Educational Policy – will meet next week. Focusing on minors on campus issue
- B. Personnel Interests – created a calendar for charges, had 2 adjunct present
- C. Scholarship – met on Monday – meeting again in November
- D. Honors Steering – notification and contract have gone out to participating faculty. Need to get curriculum created so that articulation agreements can be started.
- E. Professional Development - none
- F. GE Task Force – meeting about rubrics, issues with change in requirements
- G. Chairs Council – meets first Friday of the month – anyone can add an agenda item
- H. Curriculum - none
- I. Student Interests - first meeting is Monday. In touch with a faculty member at Valley who has had success with reducing text book prices.
- J. Planning and Budget - Final planning meeting (mandatory for faculty) is next Friday, Sept. 28th
- K. Educational Technology – looking at compensation to encourage development of online courses. Looking at student support that is also going to be needed
- L. Scheduling - none
- M. Student Learning Improvement – continues to work with faculty – looking to pilot assessments

IX. CCA Report

Luncheon today. Ed Gomez attended. Negotiations start again tomorrow, district not budging on 1% increase.

X. Announcements

None

XI. Statements from the Public

None

XII. Adjournment

Meeting was adjourned at 4:07pm.