

Crafton Hills College

Academic Senate Agenda & Minutes

Date: Sept 4, 2013

Time: 3:00 – 4:45 p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in
Career Ed & Human Dvlpmnt

TL Brink
 Brad Franklin
 Jim Holbrook
 JoAnn Jones
 Meridyth McLaren
 Diane Pfahler

Math, Eng & Instr. Suprt

Kathleen Gibson
 Catherine Hendrickson
 Dean Papas
 Scott Rippy
 Sherri Wilson
 Gary Williams

Arts and Sciences

Brianna Andrews
 Denise Allen-Hoyt
 Robert Brown
 Richard Hughes
 Jessica McCambly
 Mark McConnell
 Julie McKee
 Bob O'Toole
 Snezana Petrovic

Student Services

Debbie Bogh
 Damaris Matthews
 Mariana Moreno
 Kim McCormick

Guests:

	DISCUSSION / ACTION	FURTHER ACTION
Call Meeting To Order		
Administrative Report Brandman University (20 min)	Brandman University Presentation	
Treasurer's Report (1 st mtg) (2 min) McKee • Reimbursement request for Back to school BBQ		
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (3 min)		
Student Senate Report (3 min)		

<p>AS President's Report (10 min) Allen</p> <ul style="list-style-type: none"> A. Fall Plenary B. Wait Lists C. AS Committee Charges/membership D. AS Buddies E. Resolution Process F. Prior Resolutions on 10+1 and growth G. Management code of ethics H. Priority for instructional space is for teaching I. CHC and district Safety 	<ul style="list-style-type: none"> A. November 7, 2013 - November 9, 2013 - Irvine Marriott B. Forwarded to Crafton Council – approved and in process C. Forwarded to RW-Marlatt for inclusion in the Org Handbook D. Remind to keep them in the loop and to forward BUDDY shoutouts to Robert Brown E. Included in Bylaws as an appendix item F. Requesting direction for followup 	
<p>Approval of Minutes (3 min) Allen 5.8.13, 8.21.13</p>		
<p>AS Committee Reports 1st meeting of the month:</p> <ul style="list-style-type: none"> A. District Assembly (Jim) B. Chairs (Julie) <ul style="list-style-type: none"> a. Wait Lists b. Compressed Calendar C. Honors Steering (Debi) <p>2nd meeting of the month:</p> <ul style="list-style-type: none"> A. Curriculum (Mark M) B. Educational Policy (Rich H) <ul style="list-style-type: none"> a. Grant approval process b. Graduation ceremony participation policy c. Class size policy C. Educational Technology (Meridyth) <p>Other Committee Reports (No report)</p> <ul style="list-style-type: none"> A. SSEEMM B. IEAO <ul style="list-style-type: none"> a. GE's and ILOs 		
<p>Old Business</p> <ul style="list-style-type: none"> A. Curriculum Committee Bylaws B. AS Bylaws C. AS vacancy D. Mission, Vision, Values (9.4.13) E. Chair(s) – Non Instructional area F. Preview of the Electronic Ed Plan Tool (future agenda item) 	<ul style="list-style-type: none"> A. Motion: to approve revisions as presented B. Motion: to approve revisions as presented C. Seeking nominations – have 2 seats open, also need to find a PT rep D. (Will be included with the other MVV information distributed and used for the Flex day MVV workshop on Sept 25th) 	
<p>New Business</p> <ul style="list-style-type: none"> A. Brandman University B. One time monies for CHC C. District employee turnover and local impacts <p>(30 min) Allen</p>		
<p>Announcements</p>		
<p>Statements from the public</p>		
<p>Adjourn</p>		
<p style="text-align: center;">Mission Statement</p> <p>To advance the education and success of students in a quality learning environment.</p>	<p style="text-align: center;">Vision Statement</p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p style="text-align: center;">Institutional Values</p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>