

Crafton Hills College

Academic Senate Agenda

Date: Sept 16th 2015 (3:00pm-5:00pm)

Next Meeting*: Sept 30th 2015

Time: 3:00 – 4:30p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>Sciences(10)</u>	<u>Math, Eng, Art & Instr. Suprt (9)</u>	<u>Career Ed & Hmn Dvlpmnt(6)</u>	<u>Student Services(5)</u>
Denise Allen-Hoyt	Tom Bryant	Reynaldo Bell	Debbie Bogh
Brandi Bailes	Catherine Hendrickson	TL Brink	Daniel Bahner
Jeff Cervantez	Liz Langenfeld	Jim Holbrook	Robert McAtee
Richard Hughes	Jessica McCambly	Meridyth McLaren	Mariana Moreno
Julie McKee	Mark McConnell	Gary Williams	Evan Sternard
Patricia Menchaca	Dean Papas	-1	<u>Part-Time Reps (4)</u>
Ernesto Rivera	Snezana Petrovic	<u>Senators at Large(6)</u>	Dianne Purves
-3	-2		Yvonne Bastedo
			Alicia Hallex

Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Statements from the public		
Administrative Report (5 min)		
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg) (3 min)		
Student Senate Report (1st mtg) (3 min)		
Treasurer's Report (1st mtg)	Need a motion to approve reimbursement Dean Papas for the welcome back Barbeque. Promote 4.0 scholarship fund (hand out signup forms – post on website)	
Senate Business		
AS President's Report	Update on budget statement to the board	

	SBVC Academic Senate Resolutions: FA15.01, FA15.02, FA15.04, FA15.05 SBCCD Trustee Resignation	
AS Senators	Seats open for 6 more	
Approval of 9.2.15 Minutes & Voting Record		
AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Mark) C. Honors Steering (Daniel) 2 nd meeting of the month: (5 min) D. Curriculum (Kim S.) E. Basic Skills (Patricia) F. Educational Policy (Rich) G. Educational Technology (Denise) Other Reports SSEEM (1 st meeting - Dean) EPI (Robert)	E. Review and provide comments on first draft of Basic Skills Report	
Old Business		
Vote of No Confidence	9-10-15 Statement to the Board SBVC Resolution - FA15.03 Discuss and determine CHC AS course of action	
CANVAS/Blackboard updates		
Course Caps (Bryan)		
BP/AP on Grading Policies	Review for possible revision recommendations	
New Business		
Syllabus Template	Review and make recommendations on content and use	
Curriculum Authoring	“Adjunct faculty may write curriculum in their discipline as Co-Contributors as long as a full-time, faculty member from the discipline serves as the Originator. In the instance where there is no full-time CHC faculty in the discipline, the course outline may be submitted by the adjunct faculty however the course outline must be originated by the CHC department chair of the discipline. Managers are not allowed to originate or be co-contributors to course outlines.” (curriculum committee bylaws 10.4.13 revise)	
New Business		
Announcements		
Adjourn		
Future Business		
Future Agenda Items	AS Exec to develop policy on Faculty Fund expenditures Chancellor to address as on Oct 21 st Revisit program policies and approvals including transfer degree policy Open Educational Resources	

	<p>Bookstore Markup Policies (Mike?) International Baccalaureate (Debbie) Hiring Prioritization (Exec) DE Plan (ETC) How do we make sure all voices (PT & FT) are heard and are represented? Senate Meetings (is twice a month adequate?) Student services update (24/7) Update on what is being done to support reentry students Flexible calendar (chairs/Professional Dvlp) CHC Website updates International Program (Oct. 7th) Non-Credit Program MCHS Program</p>
Adjourn	

DRAFT