

Crafton Hills College

Academic Senate Minutes

Date: Feb 17th, 2016 (3:00pm-4:45pm)

Next Meeting: March 2nd, 2016

Time: 3:00pm – 5:00pm

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<p><u>Sciences(10)</u> Denise Allen-Hoyt Brandi Bailes Jeff Cervantez Richard Hughes Julie McKee Patricia Menchaca Ernesto Rivera -3</p>	<p><u>Math, Eng, Art & Instr. Suprt (9)</u> Tom Bryant Catherine Hendrickson Liz Langenfeld Mark McConnell Dean Papas Snezana Petrovic Jeff Schmidt (Marina Kozanova) -2</p>	<p><u>Career Ed & Hmn Dvlpmnt(6)</u> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Gary Williams -1 <u>Senators at Large(5)</u> Diane Pfahler Sherri Wilson</p>	<p><u>Student Services(5)</u> Debbie Bogh Robert McAtee Mariana Moreno Evan Sternard -1 <u>Part-Time Reps (4)</u> Dianne Purves Yvonne Bastedo</p>
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Guests:Dr. Cheryl Marshall, Dr. Bryan Reece

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Denise Allen called the meeting to order at 3:06 pm	

Statements from the public	None	
Administrative Report (5 min)	<p>Dr. Cheryl Marshal reported.</p> <p>Accreditation follow up visit is April 13th & 14th.</p> <p>Foundation has a PayPal account for the Daniel Bahner student scholarship. Need to raise \$25,000 to put his name on it.</p> <p>Will start working on budgets soon.</p> <p>Did not receive money from the state for the additional faculty positions. Will have to incorporate those into our budget.</p> <p>Working on creating a regional fire training center. Working with Senator Morell and San Manual to find funding.</p> <p>President Marshall has accepted the Chancellor position at the North Orange County community college district. Her last day is June 30th.</p>	
CTA Report (2 nd mtg) (5 min) McLaren	<p>Luncheon today. Discussed the flexible calendar. Any input about ideas or suggestions can be directed to Sheri Lillard.</p> <p>Will come to a vote later in the semester.</p> <p>Will have the breakfast tomorrow to discuss as well. Meridyth's term as VP is over. Someone else will need to take over.</p>	
Classified Senate Report (1 st mtg) (3 min)		
Student Senate Report (1 st mtg) (3 min)		
Treasurer's Report (1st mtg)		
Senate Business		

AS President's Report	Presented the State AS position on AB 798 - recommendation to not accept compensation ... Hiring Committees - emails went out to faculty who were selected to serve on the committees. Many of the jobs have been posted. Have to trust our colleagues on the committees to make the best decisions and choose the candidate that is best not only his/her department but also the students and the college. Any specific issues could be addressed at the second level interviews.	
AS Senators	Seats open for 4 more Laurie Mann add Hanna Sandy add Alicia Hallex remove Past-President or President-Elect Position	Motion: to add and remove senators listed (Brink, Holbrook, MSC)
Approval of 2.3.16 Minutes & Voting Record	Motion: to approve the minutes and voting record from 2.3.16 (Purves, Langenfeld, 2 abstentions Holbrook, Hughes MSC)	
<p>AS Committee Reports 1st meeting of the month (5 min):</p> <ul style="list-style-type: none"> A. District Assembly (Jim) B. Chairs (Mark) C. Honors Steering (Debbie) <p>2nd meeting of the month: (5 min)</p> <ul style="list-style-type: none"> D. Curriculum (Robert M) E. Basic Skills (Patricia) F. Educational Policy (Rich) G. Educational Technology (Denise) <p>Other Reports (as needed) SSEEM (1st meeting - Dean) EPI (Robert) SSSP (as needed) Student Equity (as needed)</p>	<p>D. Approved English modification. Discussed catalog rights.</p> <p>E. Approved 10 faculty stipends for reading apprenticeships. Working on writing the next basic skills plan. Please submit any suggestions or recommendation to Patricia Menchaca.</p> <p>F. Continuing in the AP/BP shuffle.</p> <p>G. In process of completing the substantive change document to the state. Many of our degrees are potentially at 50% online. Professional development approved another @One course on course accessibility. Valley hosting an OEI conference.</p>	
Old Business		

EPI	Part 2 - Overview of Retention Solutions - Breanna presented more information about the Starfish program. Answered questions, showed video of some of the applications. Will need to have a discussion about the distinction between advising and counseling. Send comments, questions or suggestions to Brenna Andrews.	

New Business

15% Reserve and Resolution	Budget committee recommended dropping the reserve to 10% and spending money on classes and colleges (specifically through the hiring of more full time faculty). Board has not moved on this. Presented resolution SP16.02 about moving towards the 75/25 ratio.	Motion: to draft and bring back (Holbrook, Brink, MSC)
AB 798		
Student Recognition Dinner	Needs a Faculty representative on the committee to help with process. Dinner is Friday, April 29th at the Crafton Center. Rich and Catherine volunteered to help out.	Add to retreat agenda as a new committee responsibility.
Graduation Breakfast	Needs a Faculty representative - Liz Langenfeld offered to serve.	

Future Business

Announcements - Cheryl needs input about the Classified Luncheon. What the role of the senate will be. Luncheon is scheduled for April 13th. Run through Redlands is March 6th. There is a Crafton Team - different levels 5K, 10K, and 1/2 Marathon. This Thurs, Fri, & Saturday - Free Sandwiches Improv - 8:00 pm. Snezana has an art exhibit in LA starting March 19th. Flyers and info on FB page. Diversity Day is May 10th. Would appreciate any participation in the event. Diversity Speaker series starts during college hour tomorrow.

Adjourn - Adjourned at 4:35 pm.

Future Business

<p>Future Agenda Items</p>	<p>Posting Policy (March 2nd) Online Tutoring Solution (March 2nd) AS Exec to develop policy on Faculty Fund expenditures Chancellor to Present to AS (March 2nd) Course Caps (with Chairs) Student Death Policy (with Ed Policy) Flexible Calendar (1st meeting in March) BP's & APs Open Educational Resources and affordability act International Baccalaureate (Debbie) Prioritizing a list for projects (bond \$) (March or April - pending) Non-Credit Committee (pending research) How do we make sure all voices (PT & FT) are heard and are represented? Senate Meetings (is twice a month adequate?) Update on what is being done to support re-entry students CHC Website updates (Kristi to address)</p>
<p>BP & AP Review Cycle: Click here to view CCLC Policies & Procedures Nov: AP4021, AP4022, BP4026, AP4026 Dec: BP4060, AP4060, BP4225, AP4225, BP4231, AP4231 Jan: BP4300, AP4300, AP5011, AP5012 Feb: BP5015, AP5015, BP5035, AP5035, BP5052, AP5052 Mar: BP5140, AP5140, BP5205</p>	

