

MCHS Program Researcher Job Description

The MCHS Program Researcher, under the direction of the Vice President of Instruction, will research and develop a draft implementation plan for adding an MCHS program at Crafton Hills College.

Research and planning (.5 release) Spring of 2016

1. Research the policies, procedures, programs and support services that are required in order to provide a quality MCHS Program at Crafton Hills College
2. Develop a plan that outlines the goals and objectives for an MCHS program as well as a timeline and a budget for implementing the MCHS policies, procedures, programs and support services that are required in order to provide a quality MCHS Program at Crafton Hills College.
3. Present the plan with the associated research for review and recommendation to the Academic Senate and to the Crafton Council.
4. Develop a list of Duties and Responsibilities that would be required of a full-time MCHS Program Coordinator at CHC.

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