

**District Assembly 9/2/14 – ITEM 7 (New Business) a. (Board Policies and Administrative Procedures)
9.2.14 7a – New BP/AP COMMENT FORM**

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BP 2435, 2714, 2715, 2735, 2740, 4230, 5075, 5500, 6200, 6300, 6925, 7400
AP 2435, 2714, 2715, 2735, 4230, 5013, 5075, 5500, 6200, 6300, 6925, 7400

BP or AP #	Representative group	COMMENT	RESPONSE
BP 2435 – Evaluation of the Chancellor	Denise Allen-Hoyt	No issues	
BP 2714 – Distribution of Tickets or Passes	Denise Allen-Hoyt	No issues	
BP 2715 – Code of Ethics/Standards of Practice	Denise Allen-Hoyt	No issues	
BP 2735 – Board Member Travel	Denise Allen-Hoyt	No issues	
BP 2740 – Board Education	Denise Allen-Hoyt	No issues	
BP 4230 – Grading And Academic Record Symbols	Denise Allen-Hoyt	Lines 24-30. I do not believe we use plus/minus or FW??) so that language is not needed.	
BP 5075 – Course Adds, Drops, and Withdrawals	Denise Allen-Hoyt	No issue – support recommendations submitted by MIS	
BP 5500 – Standards of Student Conduct and Discipline	Denise Allen-Hoyt	Need Faculty input on this one. Request that BP 5500 and the associated AP 5500 be moved to a Nov approval date	
BP 6200 – Budget Preparation	Denise Allen-Hoyt	Need input from the campus and district budget committees. Request that AP 6200 and the associated BP 6200 be moved to a Nov approval date	
BP 6300 – Fiscal Management	Denise Allen-Hoyt	Need input from the campus and district budget committees. Request that AP 6300 and the associated BP 6300 be moved to a Nov approval date	
BP 6925 – Refreshments or	Denise Allen-Hoyt	No issue	

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BP or AP #	Representative group	COMMENT	RESPONSE
Meals Served at Mtgs & District Events			
BP 7400 - Travel	Denise Allen-Hoyt	Line 18 - Add the following language to the end of the line. The chancellor abide by all established procedures regarding the attendance at conferences, meetings, or activities, including authorized expenses, advance of funds, and reimbursement.	
AP 2435 – Evaluation of the Chancellor	1. Denise Allen-Hoyt 2. CHC Ed Policy	1. No issues 2. All managers, faculty and staff are all hand-picked by the chancellor...the only ones not picked by the chancellor are the student representatives. At least some of the managers, faculty or staff should be appointed to ensure a fair evaluation.	
AP 2714 – Distribution of Tickets or Passes	Denise Allen-Hoyt	No issues	
AP 2715 – Code of Ethics	Denise Allen-Hoyt	Unclear –the red text at the top states that violations are now codified in BP 2718; so, current SBCCD AP 2010 is recommended for deletion. “Was the intent to state that AP 2715 and not 2010 should be deleted?” As everything in AP 2715 has been struck through????	
AP 2735 – Board Member Travel		Line 18 – Add the same language that is in AP 7400 - The required use of a personal vehicle in the performance of a board member’s duty. (The Board members have chosen to serve as members of the elected Board as such, they should be willing to use their personal vehicle to attend the regularly scheduled and special meetings within the district without reimbursement. As is the expectation for every other district employee. STRIKE SECTION C Lines 27-33 - Line 61-62 – Modify to match AP 7400: Itemized bills, showing all charges with proof of payment is required. Reimbursable lodging expense include room rental charges, fees and	

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		<p>taxes; internet access fees and fax fees and business related phone usage (strike last 5 words in line 62) Modify Lines 65-69 to match AP 7400: Private or other mode of transportation shall not exceed the lowest cost of air transportation to the same destination. Streetcar, ferry, taxi and bus fares, bridge and road tolls, mileage for one round trip to nearest airport, or parking charges incurred while on approved travel may be claimed for reimbursement when properly itemized on claim forms. Receipt is required. Modify Lines 72 -77 to match AP 7400: Registration/Conference Fees Registration fees are authorized. Conference fees for business related events only shall be reimbursed. Receipts are required Modify Lines 104 to match AP 7400: Reasonable portorage or baggage handling costs are allowed. Receipt is required.</p>	
AP 4230 – Grading and Academic Record Symbols	Denise Allen-Hoyt	<p>Line 37 – I would recommend deleting the word Passing. And just follow Title 5 - I would ask that A&R from both campuses check the process as included in lines 67-133 and recommend revisions to match current practices.</p>	
AP 5013 – Students in the Military	Denise Allen-Hoyt	No issue with the AP as recommended	
AP 5075 – Course Adds, Drops and Withdrawals		No issues – support the recommend changes submitted by the MIS committee	
AP 5500 – Standards of Student Conduct and Discipline	Denise Allen-Hoyt	Need Faculty input on this one. Request that AP 5500 and the associated BP 5500 be moved to a Nov approval date	
AP 6200 – Budget	Denise Allen-Hoyt	Need input from the campus and district budget committees.	

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