

Educational Technology Committee
Minutes
5 November 2008

Members Present: TL Brink, Denise Hoyt, Terry Koeper, Mark McConnell, Meridyth McLaren, Sandra Moore, Catherine Pace-Pequeno, Kiran Razzak, Laurens Thurman

Members Absent: Kelly Boebinger, John Gist, Cheryl Marshall, Snezana Petrovic, Ted Phillips, Aaron Race

I. Minutes approved by consensus.

II. Standing report from DEC

Trelisa having problems creating new course roles. We will have to continue to use TA role. We will need to make sure that we are very clear about appropriate behavior for people who are put in as a TA so they do not modify the course in anyway. We may want to create a document that can be distributed explaining the process. Also an issue with outside mentors – there is no in between role.

Gradebook part of Bb is working.

TL will not be able to continue to serve on DECC due to a class, we will need another faculty member to take his place.

No plans to migrate to Bb 8.0

III. Subcommittee Reports

Sandra sent out some initial info. Save the rest for the next meeting.

IV. Higher Ed Act 2008

Have to verify that the student who registers, takes, completes and earns the credit for the course. No language about how this should or will be accomplished.

This will be an issue after 2010 – won't be an issue for us, unless the accreditation team opts for a midterm follow up.

Not as much as an issue for hybrid courses, mainly for online. Perhaps we can use proctored exams to do this.

The accreditation agencies are going to have to create a checklist for evaluation.

This has been brought up at DECC. This should not be our college's responsibility to figure this out. There will be national groups involved. We need to think about the implications, especially if it is financial.

Perhaps our decision may be to not do fully online classes – do more hybrid with on campus proctored exams. Don't currently have the resources to do this. Also gives the implication that all classes should have exams. There will be a change in administration, so perhaps this issue with change. Despite, this is something that we as faculty need to discuss and plan for.

V. Packet of Info from Catherine

Web Advisor is a rather larger program. Need to think about what aspects we want to use.

Look at info about online teaching. Raises some questions – one about class size. Should this committee make some recommendations to divisions and departments?

VI. Other

Strategic plan is due to be revised.

Terry ? from Mt. Sac will be coming to talk to us on Wednesday December, 10th about making a quality online program. She will share what they have been through, their training program, etc. May find some information to help us in this process. Suggestion to invite people from District & Valley. May want to keep this limited to Crafton at this point, but invite Trelisa.

Look at SPOT. May want to look at student evaluations of each course each semester. Not linked to the instructor's performance evaluation.

Question about summer. Will it be the same as last year or will there be fewer offerings? If we offer more online classes in summer we would reduce the physical costs to the campus. There are other issues - can't close down buildings because of classified staff still on campus.

Anything else that needs to be included on the agenda? More partnerships with institutions offering online BAs.

Where are we with standardizing with Valley on ??? We are not there yet.