

**Educational Policies Committee
February 11, 2009
Minutes**

Members Present: Rick Hogrefe (Chair); Jane Beitscher; Debbie Bogh; Steve Hellerman; JoAnn Jones; Farhad Mansourian; Dan Word; Larry Aycock (non-voting); Joe Cabrales (non-voting)

Members Absent: Gary Reese; Ben Mudgett (non-voting)

1. Meeting called to order at 3:00 p.m.
2. Approved minutes from January 28, 2008 meeting.
3. Hogrefe asked for status of CLEP request that have been sent to faculty. He reported that SPAN and FRENCH rejected the exams based on the fact they only test receptive skills (listening and reading), not expressive skills. Bogh reported that SOC approved the exam. MATH has rejected the exams for credit, but want to encourage students to use the test results as evidence in the prerequisite challenge and/or credit by examination processes. We are still waiting on word from BUSAD/ACCT, ENGL, HIST and PSYCH.
4. Hogrefe distributed a draft resolution regarding the repeating x2, etc, course to replace substandard grades as well as Title 5 language. It is clear in Title 5 that repeatable for the purpose of replacing substandard grades only applies to non-repeatable courses and those deemed as repeatable, every grade is calculated into the GPA. Members of the committee expressed concern about this, but acknowledged we are governed by Title 5. Committee encouraged Hogrefe to address this at state level as well as to address discrepancies in district policy.
5. Lively conversation continued regarding a potential faculty statement of rights and responsibilities in regards to dropping students. Aycock brought Title 5 language which clearly states the colleges have a responsibility to drop no shows before the census. The remaining language is open to some interpretation. Committee agreed that whatever faculty do regarding dropping students, it must be communicated, reasonable and consistent. Questions still remain regarding the conditions under which some faculty drop students (e.g. non-attendance versus performance). Members of the committee will gather syllabi to sample and Aycock will gather additional Title 5 and district policy language.
6. Through the discussion, it was identified that students must be dropped on the close of business the day before census, but the rosters and Campus Central identify the census date. It was suggested to Aycock and Cabrales that these dates be changed in order to more accurately reflect drop date (e.g. census date minus one). They agreed to work on this.

Meeting adjourned at 4:05 p.m.

Next meeting February 25, 2009, 3:00-4:00

Respectfully submitted,
Rick Hogrefe, Chair, Educational Policy Committee