

Educational Policies Committee
October 22, 2008
Minutes

Members Present: Rick Hogrefe (Chair) Jane Beitscher; Debbie Bogh, Steve Hellerman; JoAnn Jones; Farhad Mansourian; Dan Word; Larry Aycock (non-voting)

Members Absent: Gary Reese; Joe Cabrales (non-voting); Ben Mudgett (non-voting)

1. Meeting called to order at 3:00 p.m.
2. Approved minutes from October 8, 2008 meeting.
3. Hogrefe provided an update regarding the resolution on transfer work at graduation which had been referred to the Senate. The resolution has been passed for first reading and awaits second reading at the next meeting.
4. Members of the committee discussed the resolution on institutional GPA requirements and whether certificates should be included. Word reported that CTE faculty felt that it should not as a certificate prepares students for work in a specific field and if students can demonstrate proficiency in that field, they should not be denied a certificate because of substandard work in other areas. The committee concurred and the resolution was amended and will be forwarded on to the Senate.
5. Committee discussed issue of incompletes at graduation. Consensus was that students should be required to resolved incompletes at CHC. Aycock reported on what other colleges do in regards to this issue. Most require even incompletes from other colleges be resolved. One automatically calculates outstanding "I" grades as "F." Committee reached consensus that all incompletes should be resolved. If a student has difficulty resolving an I at another institution, then they would rely on the petitions process. Aycock will draft language and forward to Hogrefe who will draft the whereas statements, then send a copy of the resolution electronically to the committee who will approve so that it can also be forwarded to the Senate for its next meeting.
6. Hogrefe reported on his report to Academic Senate regarding accepting units from non-regionally accredited institutions. Senate members concurred with the recommendation of the committee. Hogrefe will inform all needed parties as it is appropriate.
7. Committee began conversations regarding CLEP. Bogh provided a list of all CLEP exams and those which upon her examination may have course equivalents at the college. Hogrefe proposed a process by which members of the committee will work with departments to determine the appropriateness of accepting CLEP in their areas. Committee will work though this process at next meeting with two faculty (Hellerman and Mansourian) in their respective disciplines. Word volunteered to

help Bogh get all the necessary information. Some discussion regarding the conditions under which we will accept CLEP took place. These topics included should CLEP be accepted for transfer GE (no), major requirements (no), should students be required to complete a minimum number of units at the college (like AP) or a unit limitation.

8. Committee debated at some length the problem that has arisen by requiring that students complete 50 percent of the units for a certificate in residence. Suggestions included a provision for Respiratory students to petition to have the provision waived as an “exceptional circumstance,” but there was no resolution. Committee members agreed to reconsider the issue and return to the next meeting to discuss a possible solution.

Meeting adjourned at 4:30 p.m.

Next meeting November 12, 2008, 3:00-4:00

Respectfully submitted,
Rick Hogrefe, Chair, Educational Policy Committee