

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
October 22, 2012**

VOTING MEMBERS:

Note: ✓ If Present

Breanna Andrews ✓
Bob Crise ✓
Gwen DiPonio ✓
Judi Harrington
Catherine Hendrickson ✓
Mark McConnell ✓

Patricia Menchaca ✓
Snezana Petrovic ✓
Gary Reese
Kim Salt (Chair) ✓
Dan Sullivan

NON-VOTING MEMBERS:

Note: ✓ If Present

Joe Cabrales
Kirsten Colvey
Vicky Franco
Raju Hegde

Rick Hogrefe ✓
Ben Mudgett ✓
June Yamamoto
Rebecca Warren-Marlatt

VISITOR:

Kyle Hundley

1. Approval of minutes from October 8, 2012 meeting

The minutes were approved.

2. Action Items

COURSE MODIFICATIONS

- A. ACCT 105 Accounting Concepts with Quickbooks

The committee agreed to approve ACCT 105 as a six-year revision.

The course does not currently equate with SBVC. Kim Salt will contact Bob O'Toole.

- **NEW CATALOG DESCRIPTION:** Fundamentals of bookkeeping and accounting procedures, including recording transactions in journals and use of controlling accounts and related schedules. Practice in opening, adjusting, and closing various professional sets of books. Use of Quickbooks bookkeeping software.

B. ACCT 208 Introduction to Financial Accounting

The committee agreed to approve ACCT 208 as a six-year revision.

The course is currently equated with ACCT 200 at SBVC.

- **NEW CATALOG DESCRIPTION:** Fundamental concepts and procedures of financial accounting including the use, interpretation, and preparation of general-purpose financial statements; introduction to the accounting cycle; accounting policy choices; and technology tools used in financial accounting and business.

C. CHEM 123 Chemistry for Everyone

The committee agreed to approve CHEM 123 as a six-year revision. The Distance Education component was also approved (100% Online, Hybrid).

The course does not currently equate with SBVC.

- **NEW CATALOG DESCRIPTION:** Chemistry for the non-science major. Presentation of the world of chemistry from the viewpoint of the consumer and citizen. Investigation of fundamental principles of chemistry along with health and societal applications. Supplementary topics selected from areas of current social interest, such as air and water pollution, nuclear and alternative energy sources, and forensic science. Fosters an interest in science by preparing students to make effective decisions, and by developing critical thinking skills that can be applied to challenges in a changing world.
- **NEW SCHEDULE DESCRIPTION:** Chemistry for the non-science major. Presentation of the world of chemistry from the viewpoint of the consumer and citizen. Topics include fundamental principles of chemistry, air and water pollution, nuclear and alternative energy sources, and forensic science.

D. MARKET 100 Marketing Principles

The committee agreed to approve MARKET 100 as a six-year revision.

The course is currently equated with BUSAD 013 at SBVC.

- **NEW DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101
- **NEW CATALOG DESCRIPTION:** Principles and methods of marketing, as practiced by successfully managed business firms. Topics include demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising, and personal selling.

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E. MARKET 106 Retail Management

The committee agreed to approve MARKET 106 as a six-year revision.

The course is currently equated with BUSAD 012 at SBVC.

- **NEW DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101

F. MARKET 110 Advertising

The committee agreed to approve MARKET 110 as a six-year revision.

The course does not currently equate with SBVC.

- **NEW DEPARTMENTAL RECOMMENDATION:** Eligibility for ENGL 101

G. PBSF 119 Advanced Disaster Medical Response Provider

Kim Salt will contact the department regarding “Assignments and Methods of Evaluation.”

The course was tabled.

H. PBSF 127X2 Emergency Management: Decision Making and Problem Solving

The crosslisted course of PSYCH 127X2 is being deleted.

The committee agreed to approve PBSF 127 as a six-year revision.

The course does not currently equate with SBVC.

- **NEW COURSE TITLE:** Emergency Services: Decision Making and Problem Solving
- **NEW COURSE ID:** PBSF 127
- **NEW CATALOG DESCRIPTION:** This course provides individuals involved in emergency services with improved decision making skills. Students learn how to identify a problem, as distinguished from its cause or symptoms: a model for problem solving and how to apply those skills.

- **NEW SCHEDULE DESCRIPTION:** This course provides individuals involved in emergency services with improved decision making skills. Students learn how to identify a problem, as distinguished from its cause or symptoms: a model for problem solving and how to apply those skills.

I. PE/I 130X4 Jazz Dance

The crosslisted course of THART 130X4 is being replaced with DANCE 130X4.

The committee agreed to approve PE/I 130X4 as a six-year revision.

The course does not currently equate with SBVC.

- **NEW CATALOG DESCRIPTION:** Instruction in jazz dance for beginning students with little or no experience in jazz dance, and for advanced students who wish to identify technical problems and correct deficiencies. Jazz techniques using a variety of styles and approaches within the jazz idiom. This course may be taken four times. This course is also offered as DANCE 130X4.

J. PE/I 143X4 Funk/Hip Hop Dance

This course will be crosslisted with DANCE 143X4

The committee agreed to approve PE/I 143X4 as a six-year revision.

The course does not currently equate with SBVC.

- **NEW CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for beginning students, with little or no experience in and for advanced students who wish to clarify technical problems and deficiencies. Development of skills that will enable students to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo. This course may be taken four times. This course is also offered as DANCE 143X4.
- **NEW SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for beginning students, with little or no experience in and for advanced students who wish to clarify technical problems and deficiencies. Development of skills that will enable students to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

K. PE/I 163X4 Ballroom/Swing/Salsa

The crosslisted course of THART 163X4 was deleted. PE/I 163X4 will be crosslisted with DANCE 163X4.

The committee agreed to approve PE/I 163X4 as a six-year revision.

The course does not currently equate with SBVC.

- **NEW CATALOG DESCRIPTION:** Basic principles of Ballroom/Swing/Salsa dance. Development of physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course may be taken four times. This course is also offered as DANCE 163X4.

L. PE/I 190X4 Tai Chi

The committee agreed to approve PE/I 190X4 as a six-year revision.

The course currently equates with PE/I 190X4 at SBVC.

- **NEW CATALOG DESCRIPTION:** Tai Chi training suitable for individuals of all ages and fitness levels. Study and practice of Tai Chi to increase strength, endurance and flexibility. Discussion of the history, research and benefits of Tai Chi. This course may be taken four times.
- **NEW SCHEDULE DESCRIPTION:** Tai Chi training suitable for individuals of all ages and fitness levels. Study and practice of Tai Chi to increase strength, endurance and flexibility.

M. PSYCH 103 Theories of Personality

Kim Salt will contact the department regarding “Recommended Skills” and “Assignments and Methods of Evaluation.”

The course was tabled.

N. PSYCH 111 Developmental Psychology: Lifespan

Kim Salt will contact the department regarding the “Goals for the Course.”

The course was tabled.

NEW COURSES

A. DANCE 130X4 Jazz Dance

The committee agreed to approve DANCE 130X4 as a new course.

The course does not currently equate with SBVC.

- **COURSE ID:** DANCE 130X4
- **COURSE TITLE:** Jazz Dance
- **SEMESTER UNITS:** .50 – 1
- **SEMESTER HOURS:** LAB: 24 – 48
- **PREREQUISITE:** None
- **COREQUISITE:** None
- **DEPARTMENTAL RECOMMENDATION:** None
- **CATALOG DESCRIPTION:** Instruction in jazz dance for beginning students with little or no experience in jazz dance, and for advanced students who wish to identify technical problems and correct deficiencies. Jazz techniques using a variety of styles and approaches within the jazz idiom. This course may be taken four times. This course is also offered as PE/I 130X4.
- **SCHEDULE DESCRIPTION:** Jazz techniques using various styles and approaches within the jazz idiom.

B. DANCE 143X4 Funk/Hip Hop Dance

The committee agreed to approve DANCE 143X4 as a new course.

The course does not currently equate with SBVC.

- **COURSE ID:** DANCE 143X4
- **COURSE TITLE:** Funk/Hip Hop Dance
- **SEMESTER UNITS:** .50 – 1
- **SEMESTER HOURS:** LAB: 24 – 48
- **PREREQUISITE:** None
- **COREQUISITE:** None
- **DEPARTMENTAL RECOMMENDATION:** None
- **CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for beginning students, with little or no experience in and for advanced students who wish to clarify technical problems and deficiencies. Development of skills that will enable students to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo. This course may be taken four times. This course is also offered as PE/I 143X4.
- **SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for beginning students, with little or no experience in and for advanced students who wish to clarify technical problems and deficiencies. Development of skills that will enable students to perform dance steps in video dancing using techniques such as brake, pop style and up-tempo.

C. DANCE 163X4 Ballroom/Swing/Salsa

The committee agreed to approve DANCE 163X4 as a new course.

The course does not currently equate with SBVC.

- **COURSE ID:** DANCE 163X4
- **COURSE TITLE:** Ballroom/Swing/Salsa
- **SEMESTER UNITS:** .50 – 1
- **SEMESTER HOURS:** **LAB:** 24 – 48
- **PREREQUISITE:** None
- **COREQUISITE:** None
- **DEPARTMENTAL RECOMMENDATION:** None
- **CATALOG DESCRIPTION:** Basic principles of Ballroom/Swing/Salsa dance. Development of physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course may be taken four times. This course is also offered as PE/I 163X4.
- **SCHEDULE DESCRIPTION** Basic principles of Ballroom/Swing/Salsa dance.

COURSE DELETION

A. PSYCH 116 Psychology of Gender Roles

The course was tabled in order to research the implications of deleting PSYCH 116.

3. Miscellaneous

As Curriculum Chair, Kim Salt is responsible for creating the agenda; all decisions are made by the Curriculum Committee. If there is a question or concern regarding the agenda, contact Kim by phone or email prior to the meeting or wait and discuss the matter at the meeting.

In some instances faculty are overlooking the following question in CurricUNET relating to equate codes:

- **Does the course equate with a course taught at SBVC? If yes, which course?**

Some of the responses that were received by faculty are:

- I was told to say “no” to that question
- I thought that decision was made by the Curriculum Committee
- I didn’t know who to contact at SBVC

Further discussion will need to take place. In the meantime, if a course is being modified (six-year revision or update), the equate information will be verified in Datatel. If the course is currently equated with a course at SBVC, the information will be updated into CurricUNET for consistency.

The next Curriculum Committee meeting will be on **Monday, November 26, 2012 at 2 p.m. in LRC 226 (Multipurpose Room).**