

**Crafton Hills College**  
**Academic Senate**  
**2007-2008 Committee Charges**

***Curriculum***

- Review and approve curriculum as submitted in a timely manner.
- Provide continued training to faculty in the process of writing curriculum, CurricuNet, and Title 5 changes.

***Educational Policy***

- Make recommendations regarding board policy and college procedures regarding the admission of minor students.
- Investigate and make recommendations regarding a statement regarding faculty rights and responsibilities regarding dropping students from classes.
- Investigate and make recommendation regarding education policies regarding acceptance of CLEP scores, residency requirements for a certificate, the applicability of upper division work to general education, and multiple degrees.
- Investigate and make recommendations regarding the implementation of an “FW” grade.
- Investigate the effect of implementing a plus/minus grading system.

***Personnel Interests***

- Draft a faculty profile/statement of expectations of probationary and tenured faculty.
- Plan and execute the Classified Appreciation Luncheon
- Conduct “Professor of the Year” and “Classified Staff of the Year” balloting.
- Offer suggested procedures regarding the selection and evaluation of faculty chairs.
- Offer suggested procedures regarding the hiring and re-employment of part-time faculty.
- Investigate and make recommendations regarding strategies to increase involvement of part-time faculty

***Scholarship***

- Draft revised Academic Honesty policy.
- Investigate and make recommendations regarding a statement of best practices in constructing syllabi.
- Determine 2008 scholarship recipients according to identified criteria.

***Student Interests***

- Make a recommendation to the College President regarding a commencement speaker.
- Investigate and make recommendations to the faculty regarding strategies to offset the increased price of textbooks.
- Investigate and make recommendations regarding availability of college support services during evening and weekend hours.
- Work with Director of Student Life to identify opportunities for faculty involvement in new and existing student life programs

***Educational Technology***

- Create standards for online courses by which courses are judged and modeled.
- Review and approve courses to be delivered at a distance as submitted in a timely manner.
- Offer recommendations to the Academic Senate and administration toward the goal of growing the college’s online program.

***Chairs Council/Scheduling***

- Evaluate the block scheduling process and make revisions as necessary.
- Investigate and make recommendations regarding establishment of a college hour.
- Identify the options available to communicate to students which courses are offered in which semester.
- Research scheduling in order to evaluate a student’s ability to complete his/her program.

***Honors Council***

- Advise the honors program director regarding issues pertinent to the College Honors Institute.
- Oversee the development and submission of honors curriculum.
- Offer recommendations to the Academic Senate and administration toward the goal of growing the college's honors program.

***GE Task Force***

- Evaluate and revise as necessary the new General Education requirements adopted for the 2007-2008 school year.
- Create standards by which general education outcomes can be measured consistently in respective courses.