

**Crafton Hills College
Chairs Council
September 5, 2008
Agenda**

Members:

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| _____ Daniel Bahner, Co-facilitator | _____ JoAnn Jones |
| _____ Kelly Boebinger | _____ Catherine Pace-Pequeño |
| _____ T. L. Brink | _____ Mario Perez |
| _____ Robert Brown | _____ Snezana Petrovic |
| _____ Brad Franklin | _____ Aaron Race |
| _____ Judy Giacona | _____ Frances White |
| _____ Jodi Hanley | _____ Sherri Wilson, Co-facilitator |
| _____ Rick Hogrefe | _____ Laura Winningham |
| _____ Mark Jonasson | _____ Dan Word |

- I. Introduction of members (3 min)
- II. Prioritization of Chairs Council charges (see below) (15 min)
- III. Decision regarding refreshments (3 min)
- IV. Announcements (5 min)
- V. Selection of classrooms (i.e., “sticky Friday”)
 - A. Review of procedures and ground rules (5 min)
 - B. Selection of classrooms (placement of “stickies”) (until it’s done)
- VI. Adjournment

Next meeting: Friday, September 19, 9:00 a.m., in CHS 237

**Chairs Council Charges
from
the Academic Senate**

- Investigate and make recommendations regarding establishment of a college hour.
- Investigate and make recommendations regarding common guidelines and practices for outcomes assessment campus-wide.
- Investigate and encourage development of “zero-level” courses appropriate for students enrolled in basic skills English, mathematics and reading courses.
- Continue to evaluate scheduling practices and make revisions as necessary.
- Participate in prioritizing annual planning request and make recommendations to annual planning, program review and resource allocation processes as necessary.
- Plan and oversee the assessment of general education outcomes.
- Offer suggested procedures regarding the selection and evaluation of faculty chairs.
- With the assistance of the Executive Committee, investigate and make recommendations to the faculty regarding strategies to offset the increased price of textbooks.